

**WINKLEIGH PARISH COUNCIL SCHEDULE OF PAYMENTS AND RECEIPTS**

**Winkleigh Parish Council  
15th May 2019**

Meeting date:

Cash balance

**£26,981.27**

as of 03/05/2019

Reserve	Current	Bungalow
<b>10022.23</b>	<b>9169.30</b>	<b>7789.74</b>

**Payments made (pre-authorised) since last meeting 24th April 2019**

Pymt Ref	Bank A/C	Amount	Details	Power	Expenditure approval Minutes Ref
PM017/19	Curr - DD	14.00	EDF Electricity to Square	LGA 1972 s111	61.1.18 RR060/05/18
PM018/19	Curr - STO	210.00	Majestic Trees - Cemetery Maintenance	LGA 1972 s214(6)	61.1.18 RR060/05/18
PM019/19	Curr - STO	947.11	Clerk Salary April 2019	LGA 1972 s112	61.1.18 RR060/05/18
PM020/19	Res - Bacs	600.00	Royal Mail Door to Door Neighbourhood Plan	Localism Act 2011	21..5.6.19 RR022/02/19
PM021/19	Res - Bacs	120.00	Royal Mail D2D Collection for Swindon	Localism Act 2011	21..5.6.19 RR022/02/19
PM022/19	Res - Bacs	53.79	Clerk - NP Work April 2019	Localism Act 2011	Clerks Delegation RR027/02/18
PM023/19	Curr - Bacs	44.33	Viking Direct - Stationary/NP Stationary	LGA 1972 s.112 Localism Act 2011	Clerks Delegation RR027/02/18
PM024/19	Res - Bacs	98.04	Viking Direct - NP Stationary/Refreshments	Localism Act 2011	21.5.7.19 RR023/02/19
PM025/19	Curr - Bacs	210.45	Clerk CiLCA study	LGA 1972 s.112	87.4.18 RR094/06/18
PM026/19	Curr - Bacs	58.29	HMRC Contributions P2 (2002)	LGA 1972 s.112	Clerks Delegation RR027/02/18
PM027/19	Curr - Bacs	26.00	Community Centre Room Hire 1/5/19	LGA 1972 s.111	Clerks Delegation RR027/02/18
PM028/19	Curr - Bacs	201.11	Clerk reimbursements April 2019	LGA 1972 s.111	Clerks Delegation RR027/02/18
		<b>£2,583.12</b>			

**Payments for authorisation/awaiting payment transaction**

Payment ref	Bank A/C	Amount	Details	Power	Agenda Ref
PM029/19	Curr - Bacs	787.71	BHIB Insurance annual renewal	LGA 1972, s.111	59.19
		<b>£787.71</b>			

**MONEY TRANSFERS BETWEEN WPC ACCOUNTS ACTIONED/TO BE ACTIONED**

A/Cs	Amount	Details	Actioned
Curr - Res	129.01	VAT Refund PM020-021-024/19 Royal Mail D2D and Viking Direct Neighbourhood Plan	13/05/2019
Res - Curr	19.98	PM023/19 Part payment NP Stationary order	13/05/2019
			<b>£148.99</b>

**RECEIPTS SINCE LAST PCM 24th April 2019**

Payment ref	Pymt method	Details	Amount
RC004/19	Bacs	Precept 19/20 1st Instalment	£13,618.00
RC005/19	Bacs	Interest Reserves Account	£1.77
RC006/19	Bacs	Pure Lettings Bungalow Rental May 2019	£457.59
RC007/17	Bacs	HMRC VAT Reclaim 4th Qtr. 2018-19	£668.34
			<b>£14,745.70</b>

**Monies held In Reserves Account**

Reserves Account Balance	Amount	Details	WPC CONTINGENCY
10022.23	-1000.00	Earmarked Election accrual	
	-202.73	Earmarked - Neighbourhood Plan	
	-762.80	Payments as above schedule	
	-140.00	Restricted - TAP Fund project 2015-16 (booklet re-printing)	
	-219.12	Restricted - Parish Signage	
	-464.02	Restricted - P3 Pathways Partnership (Footpath maintenance)	
			<b>£7,233.56</b>

**Monies held in Bungalow Account**

Balance B/Fwd	Amount	Details	CURRENT BALANCE
<b>7332.15</b>			
	499.55	Rental Income	
	-41.96	Pure Lettings Management Fee (incl VAT)	
<b>Budget</b>	<b>Budget Balance</b>	<b>Bank Balance</b>	<b>7789.74</b>
1000.00	1000.00	RESTRICTED Kitchen replacement	
650.00	579.77	RESTRICTED 2019/20 maintenance budget	
500.00	430.06	RESTRICTED balance of 2019/20 Management Fee	
4018.00	4018.00	RESTRICTED Precept offset to be transferred to curr a/c	
6944.79	6944.79	<b>RESTRICTED Contingency accrual for works</b>	<b>-6944.79</b>

**Declaration of monthly Bank account audit check**

I hereby declare that to the best of my knowledge and belief, there have been no contraventions of the online banking system and no unauthorised payments since the last parish council meeting held on 24th April 2019, as per the schedule of payments above which were authorised.

**Signed**  
Melanie Bickell

**DATE**  
RFO  
Chair  
Vice-Chair

WINKLEIGH PARISH COUNCIL BANK RECONCILIATION  
**Reconciliation date 13/05/2019**

Balance per bank statements as at 1st May 2019:	£	£
Current Account	9169.30	
Bungalow Account	7789.74	
Reserves Account	10022.23	
		26981.27
Less: any unrepresented Payments		26981.27
Plus: any unrepresented Deposits	0.00	
		26981.27
Net balances as At 1 <sup>st</sup> May 2019		<b>26981.27</b>

***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:***

**CASH BOOK:**

Opening Balance 1 April 2019	20037.81
Add: Receipts in the year to date	14874.72
Less: Payments in the year to date	7931.26
Closing balance per cash book [receipts and payments book] as at 1st May 2019	<b>26981.27</b>