

**Extra-Ordinary Parish Council Meeting
to be held WEDNESDAY 9TH AUGUST 2017
7.30pm Winkleigh Village Hall
AGENDA**

1) Apologies for Absence

2) Declarations of Interest from Members

3) Public Participation

Time for this session is limited to 20 minutes (3 minutes per person). In accordance with standing order 2(f) a question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given, or the matter placed on the agenda for the next parish council meeting. Only matters raised during public participation that require an answer from the Parish Council will be minuted.

4) Minutes

(a) Motion to approve the minutes of the Parish Council Meeting held on 26th July 2017 (RR151/08/17)

5) Financial Matters (Clerk)

(a) Motion that WPC approve the Financial Schedule of payments as presented by the Clerk on the Financial Statement (RR152/08/17) (Agenda Document 001/08/17/5a to be produced at pcm)

(b) Receipt of Bank Reconciliation (Agenda Document 002/08/17/5b to be produced at pcm)

6) Planning Applications

(a) **New**

- i. 1/0705/2017/FUL Heckapen Farm, Winkleigh Mr and Mrs Flockhart, Creation of new vehicular access from highway and track with hedge bank and tree planting (RR153/08/17)
- ii. 1/0757/2017/FUL Ashley House Farm, Wembworthy Mr Chris Hodgson, Proposed Agricultural General-Purpose Building Extension (RR154/08/17)

(b) **Appeal**

1/0035/2017/AGMB Barn at Heath Farm Winkleigh – Prior notification for the change of use of agricultural building to no.1 dwelling under Class Q

7) Other Planning Matters

(a) **Local Plan**

- i. Consultation Further proposed modifications – consultation date 20th July – 1st September (Agenda Document 003/08/17/7ai)
- ii. Additional Brownfield Sites (Cllr Mercer)
- iii. Proposed Local Plan Modifications (Cllr Mercer)
- iv. WPC Response to Local Plan proposed modifications (Chair) (RR155/08/17)

(b) **Neighbourhood Plan**

- i. Locality Fund Grant update (Clerk)
- ii. Update on Neighbourhood Plan Working Group Meeting and Actions (Cllr Mercer)
- iii. NP article in next edition of Distinctly Winkleigh (Cllr Mondy) (RR156/08/17) No agenda document received
- iv. Framework Document and questionnaire
- v. Motion to approve funding for promotional clothing for NP working group – T-shirts x 7 £61.25 and/or sweatshirts x 7 £105.00 (Cllr Mercer) (RR140/07/17)
- vi. Motion to approve purchase of multi-purpose banner for advertisement of events £29 (Cllr Mercer) RR141/07/17
- vii. Hamilton Baillie Traffic Survey
- viii. Motion to approve Wildlife Survey and its funding by Winkleigh Society (Cllr Mercer) (RR142/07/17)
- ix. NP Leaflet printing costs £164.00
- x. Meeting between NP working group and Councillors (Chair)

8) Current Business

Exeter Road bus shelter update on tender process (Clerk)

9) Reports

- (a) Chair Cllr Turner – to include
- i. Co-option

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- ii. TAP Fund 2017-18
- iii. Chulmleigh Community College New Building Opening Ceremony (RR162/08/17)
- iv. SLCC Regional Training Seminar £69 per person (RR163/08/17)
- v. Vicar Licensing 8th August
- (b) Clerk – to include
 - i. Data Protection Act
 - ii. New General Data Protection Regulation (GDPR) training webinar £36 incl VAT (RR157/08/17)
 - iii. Electricity Cupboard lock (RR158/08/17)
 - iv. Litter Bin in The Square
 - v. Annual Defibrillator Check and training (RR159/87/17)
 - vi. DW Article for annual defibrillator training (RR164/08/17) (Agenda Document 004/08/17/9vib)
- (c) Extra Meetings (Cllr Taylor)
- (d) Cemetery Proposal by Cllr Turner that WPC authorise the Cemetery Group to liaise with the Clerk to issue letters to the next of kin, where possible, for graves which require remedial works to be carried out to bring them in line with the Cemetery Terms & Conditions (RR160/08/17)
- (e) Councillor Reports not requiring a resolution
- (f) Future Agenda items

10) Public Participation Session

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11) Late Items deemed urgent at The Chairman's Discretion

- 12) Move to Part II as the following items contain exempt information under S12A LGA 1972 (RR161/08/17)
Cemetery Field

MEETING RETURNED TO PUBLIC SESSION

13) Date of Next Meeting

27th September 2017, 7.30pm Village Hall

Alice Turner

Chair
Winkleigh Parish Council