

## to be held WEDNESDAY 22ND NOVEMBER 2017 7.30pm Winkleigh Community Centre

### 1) Apologies for Absence

### 2) Declarations of Interest from Members

### 3) Public Participation

Time for this session is limited to 20 minutes (3 minutes per person). In accordance with standing order 2(f) a question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given, or the matter placed on the agenda for the next parish council meeting. Only matters raised during public participation that require an answer from the Parish Council will be minuted.

### 4) Minutes

Motion to approve the minutes Parish Council Meeting held on 25<sup>th</sup> October 2017 (RR216/11/17)

### 5) Financial Matters (Clerk)

- (a) Receipt of Financial Statement/Bank Reconciliation Motion that WPC approve the Financial Schedule of payments as presented by the Clerk on the Financial Statement (RR217/11/17) (Agenda Document 001/11/17/5a to be produced at pcm)
- (b) 2018/19 Proposed Budget update. The precept submission date is Friday 26<sup>th</sup> January 2017; therefore, final budget proposal will be 24<sup>th</sup> January pcm (Agenda Document 002/11/17/5b)

### 6) Planning Applications

#### (a) New

1/1050/2017/FUL Venn Lakes Winkleigh, Erection of Bailiffs office, store and toilet facilities (RR218/11/17)

#### (b) TDC Decisions

### 7) Reports to and from

#### (a) County Cllr Saywell

#### (b) Dist Cllr

#### (c) Chair Cllr Turner – to include

- i. Consultation – Disqualification criteria for councillors (Agenda Document 003/11/17/7ci)
- ii. Consultation – Devon & Somerset Fire and Rescue Service Draft Integrated Risk Management Plan (2018-2022) (Agenda Document 004/11/17/7cii)
- iii. PC Working Group Membership
- iv. Co-option
- v. TAP Fund 2017-18

#### (d) Clerk – to include

- i. General Data Protection Regulations May 2018
- ii. New Councillor course for Cllr Findlay – 13<sup>th</sup> December 2017 Exeter £25 + VAT (RR219/10/17)
- iii. Cemetery Shed
- iv. Counter Terrorism Security Adviser (CTSA) of Devon & Cornwall Police – Potential invite
- v. Grass Verge Cutting – consideration of any additional cuts required this year at £70 per cut
- vi. PC Printer problems – consideration of purchase of new printer

#### (e) Assets

Benches – Repair of AD 2000 bench opposite the bus stop A3124 and replacement of Winkleigh Square bench (RR210/10/17) (Cllr Ware) (Agenda Document 005/11/17/7e)

#### (f) Winkleigh Society website (Cllr Mondy) (Agenda Document 006/11/17/7f)

#### (g) Cllr Reports not requiring a resolution

### 8) Current Business & matters arising from last Parish Council Meeting

#### (a) Neighbourhood Plan

- i. Data Protection compliance and Back up requirements (Clerk)
- ii. Update on Neighbourhood Plan Working Group Meeting, Actions and Public Consultation (Cllr Mercer)

**9) Late Items at Chairs Discretion**

**10) Public Participation Session**

**11) Move To Part II** as the following items contain exempt information under S12A LGA 1972 (*RR220/10/17*)

- a) **Bus Shelter Exeter Road Tender**
- b) **Water pump to clean granite and repaint the letters on all four sides Bus Shelter Exeter Road Tender – to consider tenders** (*RR212/10/17*)
- c) **Bungalow Maintenance Tender**

MEETING RETURNED TO PUBLIC SESSION to hear resolutions on items (a)-(c)

**12) Date of Next Meeting**

24<sup>th</sup> January 2018, 7.30pm Community Centre

*Melanie Bickell*

Proper Officer/Clerk/RFO  
Winkleigh Parish Council