

to be held WEDNESDAY 25th July 2018 7.30pm Winkleigh Village Hall

1. Apologies for Absence

2. Declarations of Interest from Members

3. Public Participation

Time for this session is limited to 20 minutes (3 minutes per person). In accordance with standing order 2(f) a question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given, or the matter placed on the agenda for the next parish council meeting. Only matters raised during public participation that require an answer from the Parish Council will be minuted.

4. Minutes

Motion to approve the minutes of the Parish Council Meeting held on 27th June 2018 (RR088/07/18)

5. Matters carried from Parish Council Meeting 27th June 2018

- (a) **Consultation - Devon County Council library services** to rural and isolated communities. Draft WPC response for approval (Cllr Mercer) (Agenda Document 001/07/18/5) (RR089/07/18)

6. Financial Matters (Clerk)

- (a) **Financial Statement incorporating approval of payments, Bank Reconciliation and 1st quarter budget report - Motion** that WPC approve the Financial Schedule of payments as presented by the Clerk on the Financial Statement (Agenda Document 002/07/18/6a to be produced at pcm) (RR090/07/18)
- (b) **North Devon Records Office** formal request for your district/town/parish council to consider by September 2018 (a) a funding contribution towards the seven-month short-term agreement from April 2019 and (b) an annual funding contribution towards the five-year agreement to run from the expiry of the seven-month agreement. (Agenda Document 003/07/18/6b) (RR091/07/18)
- (c) **Standing Orders Variance – Financial Controls – Special Motion** received from Cllrs Mercer, Radcliffe, Naylor “to vary STO 16 a vi and 16 c to include “*unless under LGA 1972 s135, the Council exempt any contract from any such provision when the Council are satisfied that the exemption is justified by special circumstances*” (RR092/07/18)
- (d) **Communities Together Fund 2018/19** (Formerly TAP Fund) (Agenda Document 004/07/18/5)

7) Planning Applications

- (a) **New Applications**
 - i. 1/0603/2018/FUH Ashley House Farm Wembworthy, Single Storey Rear Extension Mr & Mrs Hodgson (RR093/07/18)
 - ii. 1/0673/2018/FUL Land SE of Westward Farm, Winkleigh, Erection of Agricultural building and creation of new access, Mr Ian Henor (RR097/07/18)

8) Reports to and from

- (a) **County Cllr Saywell**
- (b) **District Cllr Boundy**
- (c) **Chair Cllr Turner – to include**
 - i. **Co-option** Vacancy
 - ii. **Torrige Area Advisory Group (TAAG) Update**
 - iii. **PCSO proposed reduction in numbers**
 - iv. **Dog Wardens**
 - v. **Consultation – Future Policing** Proposed merger of Devon and Cornwall Police and Dorset Police
 - vi. **Consultation - North Devon and Torrige Local Plan 2011-2031 – Further Proposed Main Modification to Policy BBR04**
 - vii. **Consultation – Statement of Licensing Policy TDC**
 - viii. **125-year Anniversary Winkleigh Parish Council**
- (d) **Clerk – to include**

AGENDA WINKLEIGH PARISH COUNCIL MEETING

- i. **Water Pump lock**
- ii. **Red Ensign Flay Raising**
- iii. **Bungalow Annual inspection**
- iv. **Cemetery Annual inspection**
- v. **Annual Asset Inspection**
- vi. **Distinctly Winkleigh Articles**
- (e) **CiLCA qualification for Clerk Paid Study Leave** (*Employee Committee*) (RR094/07/18)
- (f) **Cemetery – Setting Headstones** (*Cllr Pearce*)
- (g) **Bus Shelter Exeter Road** (*Cllr Pearce*)
- (h) **Bus Shelter A3214 –** (*Cllr Pearce*)
- (i) **Bench removal Bus Shelter A3214** (*Cllr Pearce*) (RR095/07/18)
- (j) **Bench re-siting – A3124 Mid Devon Motors**
- (k) **Internal Audit Review – Internal Control Policy update** (*Cllr Turner*) (*Agenda Document 005/07/18/k*)
- (l) **Emergency Plan Review** (*Cllrs Turner and Ware*) (*Agenda Document 007/07/18/8l*)
- (m) **Cllr Reports not requiring a resolution**

9) Current Business

- (a) **Neighbourhood Development Plan** (*Cllr Mercer*)
 - i. **Update on Plan Progression**
 - ii. **Funding Projection for approval** (*Agenda Document 006/07/18/9aii*) (RR096/07/18)
 - iii. **Hedgerow Survey £700 plus VAT**
 - iv. **S106 Wishlist amendment** (RR085/06/18)

10) Late Items at Chairs Discretion

No Decisions to be made during this item. The business to be transacted can only lawfully be that of which notice has been given on the agenda; **unless:**

- The Chair accepts it as urgent; or
- Whether written or presented orally, it merely updates an item already on the agenda

11) Public Participation Session

12) Date of Next Meeting

26th September 2018 7.30pm Village Hall

Melanie Bickell

Proper Officer/Clerk/RFO
Winkleigh Parish Council