

to be held WEDNESDAY 24th October 2018 7.30pm Winkleigh Community Centre

1. Apologies for Absence

2. Declarations of Interest from Members

3. Community Dog Wardens – Guest Speaker - Janet Williams – Environmental Health and Community Safety Manager

4. Public Participation

Time for this session is limited to 20 minutes (3 minutes per person). In accordance with standing order 2(f) a question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given, or the matter placed on the agenda for the next parish council meeting. Only matters raised during public participation that require an answer from the Parish Council will be minuted.

5. Minutes

Motion to approve the minutes of the Parish Council Meeting held on 26th September 2018 (RR117/10/18)

6. Matters carried from Parish Council Meeting 26th September 2018

- (a) Winkleigh Roads Prioritising of roads for patching/resurfacing (RR118/10/18) (Agenda Document 001/10/18/6a)

7. Financial Matters (Clerk)

- (a) **Financial Statement incorporating approval of payments and Bank Reconciliation and quarterly budget report** Motion that WPC approve the Financial Schedule of payments as presented by the Clerk on the Financial Statement (Agenda Document 002/10/18/7a to be produced at pcm) (RR119/10/18)
- (b) **2019/20 Draft Budget update**
- (c) **Grant Applications** (Agenda Document 003/10/18/7d) (RR120/10/18)
- (d) **Community Together Fund** Application £1483.00 for the Village Hall replacement fire doors – Motion to approve (RR129/10/18)

7) Planning Applications

- (a) **1/1110/2018/OUT Lifton Cottage, Winkleigh**, Messrs RM, C & I Harris, Outline Planning Permission with all matters reserved, for 1.no agricultural workers dwelling (RR127/10/18)
- (b) **1/1099/2018/FUL The Barton, Eggesford Road, Winkleigh**, Mr Charles Beardon, Application to vary condition 2 (Plans Schedule) of planning permission 1/0804/2017/FUL - raise roof by 399mm, installation of 2 windows, reduce garage door size and install sewage treatment plant (RR132/10/18)

8) Reports to and from

- (a) **County Cllr Saywell**
- (b) **District Cllr Boundy**
- (c) **Chair Cllr Turner** – to include
- i. **125-year Parish Council Anniversary** update on estimated expenditure and motion to approve (RR130/10/18)
 - ii. **Co-option Vacancy**
- (d) **Clerk** – to include
- i. **Devon Community Resilience Forum Broadclyst Victory Hall 22nd November** (RR121/10/18)
 - ii. **Parish Pathways Partnership Annual Workshop Georgham Nr Braunton 9th November** (RR122/10/18)
- (e) **Cllr Reports not requiring a resolution**

9) Current & New Business

- (a) **Cemetery Group – report and recommendations for price increase April 2019 and 2019/20 budget projections** (Agenda Document 004/10/18/9a) (RR131/10/18) (RR123/10/18)
- (b) **Bungalow Group – report and recommendations for rental increase June 2019 and 2019/20 budget projections** (RR124/10/18)

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- (c) **Assets – Maintenance update** (Clerk)
- (d) **Work and tidy Group** (Cllr Ware)
- (e) **WWI Commemoration Display costs** – Cllr Pearce proposes a Resolution that WPC in accordance with its powers under Section 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure being £10 for backing paper and £30 for lamination. (Cllr Pearce) (RR128/10/18)
- (f) **Three Halls Committee and WPC involvement** (Cllr Radcliffe)
- (g) **Neighbourhood Development Plan** (Cllr Mercer)
 - i. **Update on Neighbourhood Development Plan**
 - ii. **Informal Meeting with Maria Bailey – Planning Consultant and WPC/NP Members**
Wednesday 31st October 2018, 7pm Community Centre (postponed from 3rd October)

10) Late Items at Chairs Discretion

No Decisions to be made during this item. The business to be transacted can only lawfully be that of which notice has been given on the agenda; **unless**:

- The Chair accepts it as urgent; or
- Whether written or presented orally, it merely updates an item already on the agenda

11) Public Participation Session

12) Move To Part II Excluding the Public

Public Excluded as the following item contains exempt information under S12A LGA 1972 as it contains time sensitive commercial interests of the council and persons that have tendered is not in the public interest (RR125/10/18)

- (a) **Grass Cutting Contract Apr 2019-Mar 2021** (RR126/10/18)

MEETING RETURNED TO PUBLIC SESSION to hear resolutions on item (a)

13) Date of Next Meeting

28th November 2018 7.30pm Community Centre

Melanie Bickell

Proper Officer/Clerk/RFO
Winkleigh Parish Council