

to be held WEDNESDAY 27th February 2019 7.30pm Winkleigh Community Centre Agenda

14.19 Apologies for Absence

15.19 Declarations of Interest from Members

16.19 Public Participation

Time for this session is limited to 20 minutes (3 minutes per person. Each person may only speak once). In accordance with standing order 2(f) a question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given, or the matter placed on the agenda for the next parish council meeting. Only matters raised during public participation that require an answer from the Parish Council will be minuted.

17.19 Minutes [Motion](#) to approve the minutes of the Parish Council Meeting held on 23rd January 2019 (RR015/02/19)

18.19 Financial Matters (Clerk)

- (a) **Financial Statement incorporating approval of any payments and Bank Reconciliation** [Motion](#) that WPC approve the Financial Statement as presented by the Clerk (RR016/02/19) (Agenda Document A006/02/19 to be produced 27th February 2019)

19.19 Planning Matters

- (a) **Planning Application - Stabdons Farm, Winkleigh**, 1/0065/2019/FUL Mr G and C Jones, Erection of Slurry digester for the generation of electricity (Chair) [Motion](#) to support or not support (RR017/02/19)
- (b) **Planning Decision 1/1337/2018/FUL Smythen Farm** letter of complaint/concern to TDC Planning that the illegal hedge destruction has not been enforced (Cllr Ware) [Motion](#) to approve clerk to write to TDC regarding their decision to approve 1/1337/2018/FUL Smythen Farm despite the hedge destruction (RR028/02/19)
- (c) **Great Well Park Development - matter arising from minutes 23rd January 2019**,
 - i. NP/Developer Meeting verbal report (Cllr Mercer)
 - ii. **Public Consultation Wednesday 27th March 2019 4pm-7pm** (Clerk) [Motion](#) to approve clerk to publicise, without prejudice, the Acorn Development Public Consultation for Great Well Park on Wednesday 27th March 2019 (RR029/02/19)
- (d) **Cross Park Development - matter arising from minutes 23rd January 2019**, Clerk has written to TDC and circulated their response with regard to lack of allocation of affordable housing in the outline application approval

20.19 Reports to and from

- (a) County Cllr Saywell
- (b) District Cllr Boundy
- (c) Chair Cllr Turner – to include
 - i. **Co-option Vacancies (2)**
 - ii. **Clerks Annual Appraisal** Tuesday 5th March 2pm – comments and considerations to be forwarded to the chair by 1st March
 - iii. **DW Quarterly newsletter - matter arising from minutes 23rd January 2019**
- (d) Clerk – to include
 - i. **Winkleigh War Memorial Listing** Assessment and invitation to comment and Asset Management [Motion](#) to approve the Winkleigh War memorial to be added as a WPC Community Asset (RR025/02/19) (Agenda Document A010/02/19)
 - ii. **Councillor Use of own vehicle on Parish Council business**
 - iii. **Planning Course (DALC) Exeter 26th March 6.30-8.30pm £40 + VAT per person** [Motion](#) to approve attendance of Cllr Findlay on DALC Planning Course 26th March 6.30-8.30pm Exeter Race Course at a cost of £40 plus VAT and for mileage to be reimbursed provided she has the appropriate vehicle insurance (RR027/02/19)
 - iv. **Bin Damage and rubbish dumping**
 - v. **Shute Lane Damage** Parishioner Complaint

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- (e) **Bungalow Kitchen replacement - matter arising from minutes 23rd January 2019** (Cllrs Jacobs and Naylor)
- (f) **Cllr Reports not requiring a resolution**

21.19 Current & New Business

- (a) **Emergency Plan for Winkleigh** update on workshop event and current plan (Cllrs Turner, Ware & Findlay)
- (b) **Internal Audit review of effectiveness** (Cllrs Findlay, Turner & Jacobs) [Proposal](#) that WPC approve the annual internal audit review (RR026/02/19) (Agenda Document A011/02/19)
- (c) **P3 parish paths partnership continued membership** (Cllr Jacobs) [Proposal](#) that WPC discontinue the agreement with P3 (RR030/02/19) (Agenda Document A012/02/19)
- (d) **125-year Parish Council Anniversary update** (Cllr Turner)
- (e) **Neighbourhood Development Plan** (Cllr Mercer)
 - i. **Update on current status** Agenda Document A013/02/19)
 - ii. **Neighbourhood Plan approval** [Proposal](#) by Cllr Mercer that WPC approve the draft Neighbourhood Plan subject to wording amendment to T3 (RR018/02/19) (Agenda Document A007/02/19 via <http://site9505718.92.gfivedesign.co.uk/>)
 - iii. **Consultation Summary Document and questionnaire approval** [Proposal](#) by Cllr Mercer that WPC approve the consultation summary document and questionnaire (RR019/02/19) (Agenda Document A008/02/19)
 - iv. **School Children Consultation questionnaire approval** [Proposal](#) by Cllr Findlay that WPC approve the consultation questionnaire to be distributed to primary and secondary schools for Winkleigh (RR020/02/19) (Agenda Document A009/02/19)
 - v. **Commencement of Regulation 14, 6-week pre-submission consultation** [Proposal](#) by Cllr Mercer that WPC approve the commencement of the Neighbourhood Plan Regulation 14, 6-week pre-submission consultation period once the NP group are ready to proceed in consultation with the clerk and with regards to Purdah considerations with the forthcoming Elections (RR021/02/19)
 - vi. **Printing and distribution Costs** [Proposal](#) by Cllr Mercer that WPC approve the the printing and distributing costs up to £1841.00 from quotations obtained by the clerk, using the Groundwork UK grant monies held in reserves for this purpose, and clerk to make the necessary orders (RR022/02/19)
 - vii. **Public Consultation advertising and Events costs** [Proposal](#) by Cllr Mercer that WPC approve the hire of venues, refreshments and associated costs by the clerk, up to the value of £200 from monies held in NP reserves, for public awareness events during the NP consultation period (RR023/02/19)
 - viii. **Groundwork UK Locality Grant application** [Proposal](#) by Cllr Mercer that WPC approve the clerk to apply to Groundwork UK for the remainder of the available NP grant up to the sum of £1419 towards costs for the Reg 14 consultation, with effect 1st April 2019, once final costs are known (RR024/02/19)

22.19 Late Items at Chairs Discretion

*No Decisions to be made during this item. The business to be transacted can only lawfully be that of which notice has been given on the agenda; **unless:***

- *The Chair accepts it as urgent; or*
- *Whether written or presented orally, it merely updates an item already on the agenda*

23.19 Public Participation

24.19 Date of Next Meeting

27th March 2019 7.30pm Community Centre

Melanie Bickell

Proper Officer/Clerk/RFO
Winkleigh Parish Council