

**WINKLEIGH PARISH COUNCIL MEETING**  
**to be held WEDNESDAY 26<sup>th</sup> June 2019**  
**7.30pm Winkleigh Village Hall**  
**Agenda**

**50.19 Apologies for Absence to be received** (Chair)

**51.19 Declarations of Interest from Members to be received** (Chair)

**52.19 Public Participation** (Chair)

*Time for this session is limited to 20 minutes (3 minutes per person. Each person may only speak once). In accordance with standing order 2(f) a question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given, or the matter placed on the agenda for the next parish council meeting. Only matters raised during public participation that require an answer from the Parish Council will be minuted.*

**53.19 Minutes** (Chair)

[Motion](#) to approve the minutes of the Parish Council Meeting held on 15<sup>th</sup> May 2019 as a true and accurate record

**54.19 WPC Policies Review** (Chair)

[Motion](#) to approve the annual ratification of Existing WPC policies and procedures as listed

Anti-Fraud & Corruption	Data Retention	Information Protection
Privacy Statement	Data Audit	IT & Phone Security
Information Security	Removable Media	

**55.19 Financial Matters** (Clerk)

**(a) General Power of Competence Eligibility of Winkleigh Parish Council**

Update on the GPC which is a power introduced by section 1(1) of the Localism Act 2011 which allows local authorities to do anything an individual can do, unless prohibited by law (and subject to public law principles)

**(b) Consideration of reduction in WPC Council Members** to become eligible to adopt the General Power of Competence (Agenda Document A036/06/19)

**(c) Financial Statement incorporating bank account balances, pre-approved payments, bank transfers, approval of any payments and Bank Reconciliation** (Agenda Document A033/06/19 to be produced 26<sup>th</sup> June 2019) [Motion](#) that WPC approve the Financial Statement and bank reconciliation as presented by the RFO

**56.19 Planning Matters** (Chair)

**(a) Application Land at Venn Lakes, Winkleigh 1/0375/2019/FULM Mr Gary Self**

The installation of 15 composite decks for angling and the stationing of glamping pods together with the provision of associated paths and drainage and the extension of the existing parking area

**(b) Application Stable Green Methodist Church, Wembworthy 1/0429/2019/FUL Mr Scott**

Change of use of Church (Use Class D1) to a dwelling (Use Class C3) including the demolition of existing outbuildings

**(c) Application Oak Tree Garage, Seckington Industrial Estate Winkleigh, 1/0464/2019/FUL Mr J Winkworth**

Proposed change of use from garage and car sales to garage, car sales and hand wash

**57.19 Reports** to and from (Chair)

**(a) District Cllr Simon Newton**

**(b) Chair** – to include

i. **Co-option Vacancies**

**(c) Clerk** – to include

i. **Internal Audit** (Agenda Document A034/06/19)

Report of internal audit inspection carried out 30<sup>th</sup> May 2019

ii. **CiLCA qualification update**

[Motion](#) to approve, in Accordance with Clerks Contract 2015, the clerk to move up one additional salary point for success in obtaining CiLCA qualification to LC2 point 25 with effect 1<sup>st</sup> June 2019

iii. **Parish Council Website non-compliance with Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations 2018** (Agenda Document A035/06/19)

All UK service providers must consider ‘reasonable adjustments’ for disabled people and meet the international WCAG 2.1 AA accessibility standard. WPC have until September 2020 to bring the Parish Council Website into compliance with estimates ranging between £650 and £795 + VAT to do so

iv. **Acorn Development – Great Well Park**

Dave Weeks, Acorn Development advised the Annual Public Meeting on 1<sup>st</sup> May 2019 that he would attend our meeting in June to present the plans for the development prior to submitting a planning application to TDC. Despite numerous attempts to contact Mr Weeks and confirm attendance, he has not responded to WPC

v. **P3 Footpath Mounting for Village Hall**

The Map has been given to the Village Hall to hang at their convenience – total cost £75 from P3 Monies held in reserves

vi. **Public Meeting with Geoffrey Cox MP in Winkleigh**

To discuss issues within and surrounding the Parish. During first week of August 2019, Provisionally 6<sup>th</sup> August 2018, 2.30-4pm, venue, date, time to be confirmed.

vii. **Operation London Bridge**

To consider the purchase of a parish book of condolence in the event of the death of HM The Queen £34 [Motion that WPC in accordance with its Powers under s137 and 139 of LGA 1972 should incur the expenditure of £34, for the purchase of a Parish Book of Condolence, which is in the interests of the area and will benefit them in a manner commensurate with the expenditure](#)

viii. **Defibrillator awareness and training session**

Village Hall booked for Tuesday 23<sup>rd</sup> July 2019 6.30pm-8.30pm in accordance with Memorandum of Understanding with SWAS June 2018. [Motion required to approve the hire of the Village Hall on 23<sup>rd</sup> July for 2 hours – Power for expenditure LGA 1972 s.111, Admin Budget Room Hire](#)

(e) **Cllr Reports not requiring a resolution**

**58.19 Current & New Business**

(a) **Bungalow Asset Management Plan** (*Agenda Document A037/06/19*) (*Bungalow Group*)

Recommendations to adopt the bungalow asset management plan

(b) **Winkleigh War Memorial Adoption**

No response has been received from the Church with regards to ownership. Winkleigh Society support WPC adopting the Memorial. No responses have been generated from the article in Distinctly Winkleigh. [Motion required to formerly adopt custodianship of the Winkleigh War Memorial by WPC as a Community Asset – Power War Memorials \(Local Authorities' Powers\) Act 1923 s.1](#)

(c) **Airfield Liaison Forum** (*Cllr Findlay*)

Consideration of contacting airfield businesses for expression of interest in forming an airfield liaison group

(d) **Lost footpaths of Winkleigh** (*Cllr Mercer*)

A national process to identify and reinstate lost footpaths by 2026. WPC to consider participation

(e) **Road Warden Scheme** (*Cllr Jacobs/Clerk*)

WPC to consider approving £30 delivery charge for 12 barrels of instarmac for pothole repairs in the Parish

(f) **Dog Bin Westcotts Drive** (*Cllrs Jacobs, Findlay, Turner*)

Update on liaison with residents of Westcotts Drive and WPC grass cutting contractor to discuss requirements and alternative locations for any dog waste bin

(g) **Street Light Barnstaple Street** (*Cllr Findlay*)

Update on replacement works

(h) **Dog Bin Post Folly Corner** (*Cllr Turner*)

Update on replacement of post

(i) **Gateway & Heritage Signing for the Parish** (*Cllr Turner/Mercer*)

Update on draft signage

(j) **Dog Bin Emptying** (*Chair*)

Carried from pcm 15<sup>th</sup> May, public period. Torridge District council have a website site to report full litter bins, for use by the public <https://www.torridge.gov.uk/article/18130/Report-a-full-Litter-or-Dog-Bin>

(k) **Parking outside of the School** (*Chair*)

Carried from pcm 15<sup>th</sup> May, public period – concern of congestion and safety issues

**59.19. Late Items at Chairs Discretion**

*No Decisions to be made during this item. The business to be transacted can only lawfully be that of which notice has been given on the agenda; **unless:***

- *The Chair accepts it as urgent; or*
- *Whether written or presented orally, it merely updates an item already on the agenda*

**60.19. Public Participation** (*Chair*)

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**61.19. Date of Next Meetings** (*Chair*)

24<sup>th</sup> July 2019 Parish Council Meeting Village Hall 7.30pm

*Melanie Bickell*, PROPER OFFICER/CLERK/RFO to Winkleigh Parish Council