

WINKLEIGH PARISH COUNCIL MEETING

to be held WEDNESDAY 24th July 2019 7.30pm Winkleigh Village Hall

Agenda

62.19 Apologies for Absence to be received (Chair)

63.19 Declarations of Interest from Members to be received (Chair)

64.19 Airband UK – Presentation - guest speaker Anna Tansley

65.19 Acorn Development – Great Well Park update – Guest speaker Dave Weeks – **Has not confirmed attendance**

66.19 Public Participation (Chair)

Time for this session is limited to 20 minutes (3 minutes per person. Each person may only speak once). In accordance with standing order 2(f) a question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given, or the matter placed on the agenda for the next parish council meeting. Only matters raised during public participation that require an answer from the Parish Council will be minuted.

67.19 Minutes (Chair)

Motion to approve the minutes of the Parish Council Meeting held on 26th June 2019 as a true and accurate record

68.19 WPC Policies Review (Chair)

Motion to approve the annual ratification of WPC Disciplinary Procedure, Complaints Procedure, Confidential Reporting Policy, Press and Media Policy, Social Media Policy and Equality & Diversity Policy

69.19 Financial Matters

69.1. Financial Statement for approval (Agenda Document 038/19 subject to update to incorporate additional payments up to 24th July 2019) (Clerk)

Incorporating bank account balances, pre-approved payments, bank transfers, approval of any payments and Bank Reconciliation. Motion that WPC approve the Financial Statement and bank reconciliation as presented by the RFO

69.2. Quarterly budget report (Agenda Document 039/19) (Clerk)

To be noted

69.3. Financial Accounts Short Notice check (Cllrs Findlay/Turner)

Completed by Cllrs Findlay and Turner on 17th July 2019, covering 1st May to 30th June Transactions 18 to 49

70.19 Planning Matters (Chair)

70.1. Amended planning application 1/0155/2019/FUL, Hollacombe Barn, Hollocombe, Ms Sarah Beverly,
Conversion of agricultural barn to dwelling

70.2. Neighbourhood Plan update (Cllr Mercer)

71.19 Reports to and from (Chair)

71.1. County Cllr Andrew Saywell

71.2. District Cllr Simon Newton

71.3. Chair

71.3.1. Defective Dog Post Folly Corner - update

71.3.2. Devon & Somerset Fire and Rescue Service Consultation To Consider WPC response

71.3.3. Annual Inspection and reports reminders to all Cllrs to complete prior to Sept Pcm

71.3.4. 4 Co-option Vacancies – update on measures to recruit councillors

71.4. Clerk

71.4.1. Retrospective approval for Cllrs Findlay and Turner to attend the Cemetery Bungalow 10th July 2019 to inspect newly fitted kitchen in accordance with Standing Orders

71.4.2. Approval for bungalow group to carry out annual inspection of property in accordance with STO

71.4.3. Public Meeting with Geoffrey Cox MP in Winkleigh – amended date/time - To discuss issues within and surrounding the Parish. Amended to Monday 12th August 2018, 2.30-4pm, Village Hall. Cllrs to agree matters to be raised on behalf of the Parish

71.4.4. Budgets and Precepts Course

Motion to approve attendance of Cllr Turner on DALC budgets and precept course 8th October Cheriton Bishop - £20 Plus VAT – *power for expenditure LA (Members Allowances) (England) Regulations 2003, budget Cllr Expenses*

71.4.5. Hedge and vegetation cutting

It is the landowner's responsibility to cut it back where an overhanging hedge/vegetation interferes with the safe use of a public path or highway, by overhanging a highway, road or footpath over which there is a public or private right of way and the overhanging hedgerow obstructs the passage of, or is a danger to, vehicles, pedestrians or horse riders; the hedgerow is dead, diseased, damaged or insecurely rooted and is likely to cause danger by falling on to a highway, road or footpath; or obstructs the view of drivers or the light from a public lamp;. Devon County Council can insist that interfering hedges are cut back and they can be contacted at 08451 551004 / csc.roads@devon.gov.uk

71.4.6. Merchant Navy Day 3rd September 2019

Volunteer required to raise the Flag on behalf of WPC

71.4.7. Airfield Air tower – Parishioner correspondence

“There is a mobile home on the traffic control tower site. The parish council really need to keep tabs on what is going on there. It surprises me that the unauthorised development taken place on the site in the last 4 years has gone unnoticed.” Members to consider response

71.4.8. Clerk annual leave 19th – 30th Aug inclusive

71.5. Cllr Verbal Reports not requiring a discussion/resolution

72.19 Current & New Business

72.1. Emergency Plan Annual Review (Cllr Turner/Findlay/Naylor)

72.2. Dog Bin Westcotts Drive (Cllrs Jacobs, Findlay, Turner)

Update on liaison with residents of Westcotts Drive and WPC grass cutting contractor to discuss requirements and alternative locations for any dog waste bin

72.3. Damaged Bench Hollocombe (Cllr Mercer)

Members to consider approving replacing bench with identical type A3124 opposite bus shelter, Sandwick Winawood 2-seater grain effect £259 incl VAT – Power to incur expenditure - Parish Councils Act 1957 s.1, (Assets purchase budget £400 available)

72.4. Street Light Barnstaple Street (Cllr Findlay) Update on replacement works

72.5. Signage for the Parish

72.5.1. Heritage Signage for Water Pump (Cllr Jacobs/Mercer/Turner)

Update on heritage information board for water pump. *Minutes Extract June 2018 item 78.1.18 Following discussions WPC agreed not to proceed with any maintenance work to the pump but to investigate installing a professional history board in the immediate vicinity of the pump.*

72.5.2. Gateway Signage (Cllr Turner/Mercer) Update on draft signage

72.5.3. Southernhays house number signage (clerk)

Street nameplates are under TDC responsibility once an estate is complete. They do on occasions have to review them in the light of modern delivery issues” Images of the problems have been taken and will be sent by the clerk to Andrew Waite, the Senior Estates Officer at TDC for consideration of improvement.

73.19 Public Participation (Chair)

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74.19 Confidential matters (Part II) Public Bodies (Admission to Meetings) Act 1960 s1(2)

74.1. Motion to move to Part II as the following items contains disclosure of time sensitive commercial interests of the council and the persons that have carried out the replacement is not in the public interest

Bungalow Kitchen replacement – to consider inspection report (Action 004/19)

74.2. Return to Public Period to hear any Council Motions/actions

75.19 Date of Next Meetings (Chair)

25th September 2019 Parish Council Meeting Village Hall 7.30pm

Melanie Bickell

Proper Officer/Clerk/RFO Winkleigh Parish Council