

# **WINKLEIGH PARISH COUNCIL MEETING**

## **to be held WEDNESDAY 27th November 2019 7.30pm Winkleigh Community Centre**

### **Agenda**

125.19 **Apologies for Absence to be received and considered for approval** (Chair)

126.19 **Declarations of Interest from Members to be received** (Chair)

127.19 **Fast Fibre broadband to Hollocombe Premises** – Guest Speaker Glen Dalgarno, BT Openreach

128.19 **Public Participation** (Chair)

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129.19 **Minutes** (Chair)

Motion to approve the minutes of the Parish Council Meeting held on 23<sup>rd</sup> October 2019 as a true and accurate record

130.19 **Financial Matters**

130.1. **Portable projector and screen £93.70 plus VAT for Parish Council meetings** (Doc 063/19)

Members to consider purchase to facilitate meetings (LGA 1972 s.111 – Assets purchase budget)

130.2. **Royal British Legion Donations**

130.2.1. **Members to consider retrospective approval of between £50-£75 donation to RBL** in accordance with its powers under sections 137 and 139 of the LGA 1972, which in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure

130.2.2. **Members to consider future donations and source for purchase of remembrance wreaths**

130.3. **Draft Budget and precept 2020/21** (Doc 064/19) (Clerk)

Members to receive draft budget and precept for discussions

130.4. **Sports Centre Grant report** (Doc 065/19) (Clerk)

22/10/14 WPC approved £250 grant to Winkleigh Youth Club towards Muga (outdoor pitch) and £250 outdoor archery from 2015/16 budget. Archery project completed 2016. Update on the Muga Project with members to consider approval of the £250 grant expenditure to date.

130.5. **Financial Statement** (Doc 066/19) (Clerk)

Incorporating bank account balances, pre-approved payments, bank transfers, approval of any payments and Bank Reconciliation. Motion that WPC approve the Financial Statement and bank reconciliation as presented by the RFO

131.19 **Planning Matters**

131.1. **Neighbourhood Plan update** (Cllr Mercer)

131.2. **Application 1/0952/2019/LBC The Inglenooks, Fore Street, Winkleigh** (Robert Wilmott) Conversion of existing workshop into a single car garage with external staircase to existing mezzanine

132.19 **Reports to and from**

132.1. **County Cllr Andrew Saywell**

132.2. **District Cllr Simon Newton**

132.3. **Chair**

132.3.1. **Devon Community Resilience Forum 27<sup>th</sup> November Rattery** - approval for Cllr Turner to attend and claim mileage

132.3.2. **Police and Crime Commissioner Councillor Advocate Seminar – 4<sup>th</sup> December Exeter** - approval for Cllr Turner to attend and claim mileage

132.3.3. **Four Co-option Vacancies**

132.3.3.1. **Co-option application to be considered** – Mr Ivan Sanders

132.3.3.2. **Monthly Market Table for Councillors**  
Staffing and literature confirmation for January

132.4. **Clerk**

132.4.1. **WPC Data Protection Breach**

To be noted

**132.4.2. Cllrs approved devices for parish council business**

Reminder to Cllrs

**132.4.3. Blocking unknown emails**

To be noted

**132.4.4. Regional Clerks' Training Seminar 13<sup>th</sup> November**

update on new website requirements, and pending updated code of conduct

**132.4.5. NALC Model Standing Orders and Financial Regulations 2019**

New Standing Orders and Financial Regulation Models have been released from NALC for 2019 – clerk will review WPC polices and bring recommended, tracked, changes to January pcm

**132.4.6. VE Day May 2020 and VJ Day August 2020 - 75<sup>th</sup> anniversary events** (Doc 067/19)

Members to consider events and budget to mark either or both occasions <https://www.veday75.org/>

**132.4.7. Concern over Fireworks events in the Parish** – Parishioner Correspondence

**132.4.8. Parish Public Footpath inspections and maintenance requirements under P3 agreement**

Under P3 agreement Cllrs are responsible for checking each footpath for maintenance and other issues

**132.4.9. Campaign for the 'Local Electricity Bill'** (Doc 068/19)

Winkleigh Parish Council to consider passing a motion in support of the Local Electricity Bill, and Sign up to the campaign: [www.powerforpeople.org.uk/sign-up](http://www.powerforpeople.org.uk/sign-up) The Bill aims to establish a Right to Local Supply that would make the costs of selling locally generated clean energy proportionate to the scale of the operation. This would benefit the existing community energy groups across the country and create the opportunity for huge growth in such groups and other local clean energy providers.

**132.4.10. Annual Leave 20<sup>th</sup> December to 3<sup>rd</sup> January inclusive**

**132.5. Cllr Verbal Reports not requiring a discussion**

**133.19 Council Business**

**133.1. Cemetery West Fence Ownership** (Clerk/Cllr Jacobs)

Members to consider approving any remedial works and associated costs, to the West Fence (LGA 1972 s.214(6) – Cemetery Maintenance Budget)

**133.2. Gateway Signage** (Cllr Mercer)

Update and presentation on discussions with Highways

**133.3. Winkleigh Climate Emergency Group** (Cllr Jacobs)

Responding to climate emergency and Biosphere, incorporating The Tree Charter. Update on parish assembly

**133.4. Airfield Liaison protocol** (Doc 069/19) (Cllr Findlay)

A Draft protocol has been prepared and circulated to Cllrs for comment and approval

**134.19 Public Participation** (Chair)

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**135.19 Confidential matters (Part II)** Public Bodies (Admission to Meetings) Act 1960 s1(2)

**133.1. Motion to exclude the public as the following items contain time sensitive commercial interests of the council and the persons that have quoted which are not in public interest**

133.1.1. quotes for Parish Website building to comply with Website Disability Regulations

133.1.2. quotes for Parish maintenance following annual asset inspection

133.1.3. quote for installation of multiple electrical sockets in Cemetery Bungalow

133.1.4. clerks' annual appraisal which is subject to employee confidentiality

**133.2. Return to public session to hear any resolutions**

**136.19 Date of Next Meetings** (Chair)

22<sup>nd</sup> January 2020 Parish Council Meeting Community Centre 7.30pm

*Melanie Bickell*

Proper Officer/Clerk/RFO

Winkleigh Parish Council