

# WINKLEIGH PARISH COUNCIL MEETING

## to be held WEDNESDAY 22<sup>nd</sup> January 2020 7.30pm Winkleigh Community Centre

### Agenda

- 1.20 **APOLOGIES FOR ABSENCE** to be received and considered for approval *(Chair)*
- 2.20 **DECLARATIONS OF INTEREST FROM MEMBERS** to be received *(Chair)*
- 3.20 **RURAL COMMUNITY ENERGY FUND Presentation** (Guest speaker David Lewis – SW Energy Hub Project Manager) Suitable projects for the Parish (e.g. Solar panels, Wind turbines, Geothermal energy etc.) whether on the old airfield or other potentially suitable locations. <https://www.westofengland-ca.gov.uk/rural-community-energy-fund-application-deadline-fast-approaching/>
- 4.20 **PUBLIC PARTICIPATION** *(Chair)*  
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- 5.20 **MINUTES** *(Chair)*  
Motion to approve the minutes of the Parish Council Meeting held on 27<sup>th</sup> November 2019 as a true and accurate record
- 6.20 **FINANCIAL MATTERS** *(Clerk)*
- 6.1. **Accounts short notice inspection 15/1/2020**  
Verbal report Cllr Turner
- 6.2. **Financial Statement** *(Doc D001/20)*  
Incorporating bank account balances, pre-approved payments, bank transfers, approval of any payments and Bank Reconciliation. Motion that WPC approve the Financial Statement and bank reconciliation as presented by the RFO
- 7.20 **PLANNING MATTERS**
- 7.1. **Neighbourhood Plan update** *(Clerk)*
- 7.2. **Application 1/1034/2019/FUL Bidbeare Barton, Bondleigh** – David Rhodes & Sue Harrigan – alterations to pool exterior and buildings
- 7.3. **Application 1/0956/2019/FUL Caldicott, Winkleigh** – Ralph Northcott – Erection of an agricultural workers dwelling
- 8.20 **REPORTS** to and from
- 8.1. **County Cllr Andrew Saywell**
- 8.2. **District Cllr Simon Newton**
- 8.3. **Chair**
- 8.3.1. **Consultation – Strengthening Police Powers to tackle unauthorised encampments** for WPC response *(Doc D002/20)*
- 8.3.2. **Co-option of Mr Andy Hipkiss** to be considered and voted upon
- 8.3.3. **Two Council Vacancies** to be filled by co-option – to be noted
- 8.3.4. **Councillor email login frequency**
- 8.3.5. **Council monthly market table staffing and annual fee £50**  
To be considered by Cllrs *(LGA 1972 s.111 – Budget Admin - room hire)*
- 8.4. **Clerk**
- 8.4.1. **Cllr Training Course 27<sup>th</sup> January**  
Motion required to approve attendance of Cllr Sanders and if applicable Mr Hipkiss on Cllr Training Course on 27<sup>th</sup> January in Ivybridge fee, £30 plus VAT, each and claim appropriate mileage *(LGA 1972 s.111 – Training budget)*
- 8.4.2. **Meetings 2020-May 2021** *(Doc D003/20)*  
For approval
- 8.4.3. **Pathway along A3124 towards Cemetery** – Parishioner Correspondence  
For Parish Council response. “In early 2017 a group of about 5 of us manually cleared the overgrown verge between Old Chulmleigh Road and the cemetery. The grass has now grown back and is spreading across the pavement forcing pedestrians (elderly people visiting graves and young children going to the sports centre) ever nearer to the dangerously speeding traffic and heavy lorries. Further down, the beech nuts are totally blocking all

the drainage around the cemetery entrance causing a dangerous flood just where vehicles get into the gloom under the trees and preventing any pedestrian access to the cemetery. There is a drainage channel under the end of the cemetery hedge on the village side, but it has disappeared under the beech nuts and leaves. This all needs to be cleared again but is unfortunately pretty much beyond our physical capabilities these days. It would be nice if the Parish Council were able to organise clearance of this by someone with a tractor who can both easily scrape it up and also dispose of it all. We would be happy to come and manually tidy up the edge after that, to make it look really tidy and cared for. I note that the very top bit, down to the first lamp post is kept beautifully tidy by Frankie the street cleaner. Let's try to get the rest looking the same"

**8.4.4. The Celebration Of Brexit, and the Newly Found Freedom that our country will enjoy** – Parishioner correspondence

"Could I ask for kind consideration regarding the celebration of Brexit and the Newly Found freedom that our country will enjoy on Saturday the 1st of February, at 9.00 am it is hoped that Towns, Villages & Cities celebrate by the ringing out of Church Bells. It is hoped that both sides of the divide will recognise that the matter is settled & time to unite & move on together"

**8.4.5. Office of Police and Crime commissioner engagement with parish councils**

Mr Mick Harrison, Communications and Engagement Officer at the Office of the Police and Crime Commissioner, has advised that from the start of 2020 he will be available to attend Town and Parish Council meetings to deliver short presentations and take questions and answers about the work of the OPCC.

**8.4.6. Parish Public Footpath inspections and maintenance requirements under P3 agreement**

All parish footpaths have been allocated to Cllrs for assessment using the criteria summary and report to be forwarded to clerk by 15<sup>th</sup> February

**8.4.7. Councillor Police and Crime Councillor Advocate Scheme**

<https://www.devonandcornwall-pcc.gov.uk/take-part/councillor-advocate-scheme/> WPC to nominate a Cllr to attend meetings

**8.5. Cllr Verbal Reports not requiring a discussion**

**9.20 COUNCIL BUSINESS**

**9.1. Dog Fouling of verges – Westcots** (Cllrs Turner/Findlay)

Update on liaison with residents and installation of dog bin

**9.2. VE Day May 2020 and VJ Day August 2020 - 75<sup>th</sup> anniversary events** Cllr to volunteer to oversee

Members to consider events and budget to mark either or both occasions <https://www.veday75.org/>

**9.3. Winkleigh Climate Emergency Group** (Cllr Jacobs)

Responding to climate emergency and Biosphere, incorporating The Tree Charter. Update on parish assembly

**9.4. Airfield Liaison protocol** (Cllr Findlay)

Update on liaison with Winkleigh Society

**10.20 LATE ITEMS AT CHAIRS DISCRETION**

*No Decisions to be made during this item. The business to be transacted can only lawfully be that of which notice has been given on the agenda; **unless**:*

- *The Chair accepts it as urgent; or*
- *Whether written or presented orally, it merely updates an item already on the agenda*

**11.20 PUBLIC PARTICIPATION** (Chair)

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**12.20 CONFIDENTIAL MATTERS (PART II) Public Bodies (Admission to Meetings) Act 1960 s1(2)**

Motion to exclude the public as the following items contain time sensitive commercial interests of the council and the persons that have quoted which are not in the public interest

**12.1. quote for installation of multiple electrical sockets in Cemetery Bungalow** (Clerk)

clarity on actual work to be carried out and making good

**12.2. quote for installation of Cemetery Bungalow kitchen splash backs and extractor**

**12.3. Return to public session to hear any resolutions**

**13.20 DATE OF NEXT MEETING** (Chair)

26<sup>th</sup> February 2020 Parish Council Meeting Community Centre 7.30pm

*Melanie Bickell* Proper Officer/Clerk/RFO Winkleigh Parish Council