

# WINKLEIGH PARISH COUNCIL MEETING

to be held remotely via Zoom on WEDNESDAY 24<sup>th</sup> June 2020 7.30pm

## Notice and agenda of a meeting

**Councillors are Summoned to a Meeting of Winkleigh Parish Council  
Wednesday 24<sup>th</sup> June 2020 at 7.30pm.**

Members of the public wishing to attend the meeting are asked to identify themselves on screen – Any member of the public wishing to remain anonymous will not be permitted to speak during public participation in accordance with our Standing Orders

LOGIN <https://us02web.zoom.us/j/86102575166?pwd=WEtwYWpaaTJoWjNrZzE1OU0rZXliZz09>

Meeting ID: 861 0257 5166

Password: 752578

## Agenda

**50.20 APOLOGIES FOR ABSENCE** to be received and considered for approval (*Chair*)

**51.20 DECLARATIONS OF INTEREST FROM MEMBERS** to be received (*Chair*)

**52.20 PUBLIC PARTICIPATION** (*Chair*)

*Time for this session is limited to 20 minutes (3 minutes per person. Each person may only speak once). In accordance with standing order 2(f) a question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given, or the matter placed on the agenda for the next parish council meeting. Only matters raised during public participation that require an answer from the Parish Council will be minuted.*

**53.20 MINUTES** (*Chair*)

To Resolve to approve the minutes of the Parish Council Meeting held remotely on 27<sup>th</sup> May 2020 as a true and accurate record

**54.20 FINANCE** (Clerk)

**54.1. Statement of Internal Control** (*Doc 023/20*)

Internal Control Policy to be reviewed prior to signing the Annual Governance Statement, with Resolution to approve

**54.2. Annual Governance Statement** (*Docs 024/20*)

To be reviewed prior to Resolution to approve

**54.3. Annual Accounts including bank reconciliation and significant variances** (*Docs 025/20*)

To be reviewed prior to Resolution to approve

**54.4. Exercise of Public Rights** (*Docs 026/20*)

29<sup>th</sup> June to 7<sup>th</sup> August to be noted

**54.5. Accounts Cash book ledgers 2019/20**

Checked against bank reconciliation and year end statements, signed off by Chair

**54.6. Pure Lettings Monthly Fee approval**

Members to Resolve to approve the Management commission of 7% for the Cemetery bungalow rental, payable to Pure Lettings, currently £36.72 plus VAT per month

**54.7. Financial Statement May 2020** (*Docs 027/20*)

Incorporating bank reconciliation and all payments/receipts since last meeting

**55.20 PLANNING MATTERS** (*Chair*)

**55.1. Neighbourhood Plan External Examiner queries** (*Docs 028 & 029/20*)

To receive examiners questions and approve WPC response as per agenda document 029/20

**55.2. 1/0366/2020/FUH 1 East Park close, Winkleigh**, Conversion of front window to a bay window

**55.3. 1/0380/2020/FUL Land at Tuckers Yard, Winkleigh Airfield**, Erection of commercial building (B8 class use) with associated yard area to include parking and landscaping (Silverline)

**55.4. 1/0337/2020/FUL Tawcott, Brushford, Wembworthy**, Rear and Side Extensions and replacement garage

Clerk/RFO to Council: Melanie Bickell, Lower Itton, Spreyton EX17 5BB

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- 55.5. **1/0421/2020/FUL Week House Farm Winkleigh**, Proposed scraping yard and collection passage (Mr C Blake)
- 55.6. **1/0422/2020/FUL Week House Farm Winkleigh**, Proposed herring bone parlour and cow handling area (Mr C Blake)
- 55.7. **1/0423/2020/FUL Week House Farm Winkleigh**, Proposed Slurry storage lagoon (Mr C Blake)

## 56.20 REPORTS

### 56.1. Chair

56.1.1. **Co-option Vacancies x 3** – 1 current expression of interest

### 56.2. Clerk

56.2.1. **Ring O Bells site** – Removal of tree stump and making good. Members to discuss ownership of the site and associated costs

56.2.2. **Re-opening of Village Hall and Community Centre for Parish Council Meetings**

Information has been sent to both venues with risk assessments to be carried out

56.2.3. **Action Plan items** for April through June to be reviewed in July due to social distancing

### 56.3. County Cllr Saywell

### 56.4. District Cllr Newton

### 56.5. Cemetery – Grant Aid *(Cllr Hodgson)*

Consideration of whether funding assistance is required for the Cemetery

### 56.6. Speed Warning Activation Signs *(Cllr Naylor)*

Discussion on speed activated signs requirements on A3124

### 56.7. Cllr Verbal reports not requiring a discussion

*No Decisions to be made during this item. The business to be transacted can only lawfully be that of which notice has been given on the agenda; **unless**: The Chair accepts it as urgent; or Whether written or presented orally, it merely updates an item already on the agenda*

## 57.20 DATE OF NEXT MEETING

**22<sup>nd</sup> July 2020, 7.30pm** (Venue or remotely to be confirmed)



Melanie Bickell

Winkleigh Parish Clerk

18<sup>th</sup> June 2020