

# WINKLEIGH PARISH COUNCIL

## The minutes of the extraordinary meeting held on Wednesday 2<sup>nd</sup> October 2013, 7.30pm in Winkleigh Community Centre

Present : Cllrs Flockhart, Sansom, Bowers, Hodgson, Turner & Mondy

Apologies: Cllrs Stutt, Gledhill & Griffiths

Non Attendance: Cllrs Ware & Knight

**S1.10.13** The minutes of the meeting held on 11<sup>th</sup> September were confirmed and signed as a correct record.

### **S2.10.13 Declaration of Interest in matters to follow:**

The Chairman declared a personal interest in application 1/0682/2013/FUL (Ba on agenda) as shares a boundary to this site.

Public Period

### **S3.10.13 PLANNING**

A) Returned from TDC

None

B) New Applications

a) 1/0682/2013/FUL: Extension to agricultural building to house cattle, Beechlea Farm, Winkleigh : Cllr Turner proposed this application be approved – 2<sup>nd</sup> Cllr Hodgson : voting 5 for, 0 against, 1 abstention : **MOTION CARRIED : APPROVED**

b) 1/0739/2013/FUL: Erection of photovoltaic panels – 00.10ha 47Kw, Pensford, Hollocombe : Cllrs discussed in detail and Cllr Turner highlighted inaccuracies in the documentation provided requesting clarity on how many panels were proposed as the information provided gives 3 different numbers. The Clerk was instructed to contact TDC to clarify the exact number of panels proposed and to request confirmation that each bank of panels consists of 12 units. The Clerk advised that an extension until 24<sup>th</sup> October had already been secured and the PC agreed to discuss at the meeting on 23<sup>rd</sup> when TDC had provided the relevant information.

c) 1/0743/2013/FUL: Erection of 4 semi-detached houses, with improved vehicular access & 8 car parking spaces, Land adj to Primrose Cottage, Winkleigh : Cllrs discussed and noted that there had been no objections registered on this application and that the consultee comments were generally positive. Cllr Mondy queried if measures were in place to address any additional surface water issues from the proposed development entrance onto Lower Town. Following discussions Cllr Bowers proposed that this application be approved – 2<sup>nd</sup> Cllr Flockhart : aif : MOTION CARRIED : APPROVED. The Chairman advised that she had contacted Ian Rowlands at TDC regarding these four new dwellings and Winkleigh's allocation of new housing under the Local Plan. Cllr Mondy proposed that the Clerk contact TDC and formally request that these 4 dwellings be considered as part of Winkleigh allocation of new housing under the Local Plan – 2<sup>nd</sup> Chairman : voting 5 for, 0 against, 1 abstention: MOTION CARRIED.

### **S4.10.13. Current business matters**

a) Cemetery Grounds & Bungalow

i) To consider external insulation to the bungalow:

This item was moved to Part II to consider quotation details.

ii) To consider inspection results for cemetery Bungalow

The Bungalow group gave a verbal report to the meeting advising that no major problems have been identified. Cllrs were advised that the faulty dry-air system in the loft is resulting in increased damp levels in the roof but that repair of this unit should address this and that other than this area the general dampness in the bungalow has improved following previous works addressed and the warm dry summer. Cllrs were advised that there were currently no issues at the bungalow that were expected to have significant financial implications. The Bungalow group agreed to formally present a written report of the inspection results for the next meeting.

iii) To consider inspection results for Cemetery grounds

The Bungalow group agreed to formally present a written report of the annual inspection of the grounds for the next meeting.

iv) Update on Timberwise dry-air system

Cllr Turner and the Clerk gave an update on the request for Timberwise to call out , inspect and repair the faulty dry-air system in the roof space of the Cemetery Bungalow. Cllr Bowers proposed that the Clerk contact Timberwise advising that the PC had been contacted by the manufacturers engineer and been advised that Timberwise would be contacting us request immediate attention. The Clerk was further advised to inform Timberwise that should we not receive a positive reply the PC will be compelled to contact the Office of Fair Trading – 2<sup>nd</sup> Chairman: Aif: MOTION CARRIED.

b) Grit Bin review

Cllr Griffiths was unable to attend the meeting. Cllrs discussed the two previous resolutions on this issue ( to relocate bin from junction of A3124 & bypass to within Elms Meadow and also the purchase of a new bin for Kings Meadow.) and the outstanding recommendations of the report. Cllrs discussed if the two proposals already made could be followed up immediately. Cllrs discussed and agreed that as DCC have to visit the sites and approve the locations etc that it would be sensible not to take any action on the agreed decisions until all grit bin issues have been resolved and request a visit from DCC to agree approval . The Chairman proposed that the PC move this issue to the next agenda to discuss the suggestion of the 2<sup>nd</sup> site and “ Other observations” and that once agreement has been reached all PC recommendations are put to DCC and a site visit for authorisation requested – 2<sup>nd</sup> Cllr Mondy : AIF MOTION CARRIED.

c) Code of Conduct, Standing Orders & Meeting Procedures

The Chairman addressed the PC advising that she already issued notes to Cllrs covering the issues raised at the meeting with Ken Miles TDC Solicitor & Monitoring Officer and also information gathered at the new Chairman course run by the DALC. Cllrs were advised that new Model Standing Orders are due to be issued and will be available through DALC and also that NALC are due to release a new publication Local Council's Explained. Cllrs discussed and Cllr Hodgson suggested that as the PC adopted the same Code of Conduct as TDC ( adding some amendments) , that review by TDC is expected and that DALC and NALC are issuing new Model documents it would be sensible to wait to start considering a review until these documents are available. The Chairman asked the Clerk to contact Ken Miles at TDC and establish when TDC plan to review their code and asked Cllrs to get a group together to investigate the various issues prior to a full Council discussion.

d) Clerks Reports and discussion on Clerks reports

Cllrs were advised that the next TAAG meeting would be on 22<sup>nd</sup> October at Monkleigh Village Hall and that DCC Leader John Hart will be in attendance to address the meeting on the cuts to the County Council Budget.

Cllrs were advised that the Clerk had responded to TDC re TAAG holding a special Wind Turbine meeting and been advised that due to budgetary constraints a special meeting will not be called. Cllrs were advised that Kate Little Head of Strategic Development & Planning was willing to attend a meeting of the PC alongside other TDC Officers and that it had also been suggested that other parishes are invited. Cllrs discussed at length following which Cllr Hodgson proposed that the PC write to TDC accepting the offer of Kate Little and Officers to attend a meeting at Winkleigh to discuss Wind Turbines and any other issues as suggested and arrange a suitable date. The PC to advise that once this

has been agreed the PC will then contact and invite other Parishes – 2<sup>nd</sup> Chair: AIF: MOTION CARRIED.

Cllrs were reminded that application 1/0429/2013/OUT : Second supervisory dwelling – affecting a public right of way, Heath Farm , Winkleigh was to be considered at the Plans Committee meeting on 3<sup>rd</sup> October 2013.

Cllrs then discussed the October Clerks Report :

- The Clerk was instructed to chase TDC regards the tree against the Church wall ( Feb 2012)
- Two items Winkleigh Fair & RD&E car parking complaint to be removed as no further PC action
- The two outstanding cemetery Inspection issues to be removed
- Cllr Mondy discussed item 3 request for no littering signs advising of information she had found. Cllrs agreed to raise this on the next agenda.
- The Chair asked all Cllrs to ensure they had responded to Cllr Stutt's e-mail regarding the Emergency Plan

### **S5.10.13. Reports**

Cllr Turner alerted Cllrs to an e-mail received from Devon & Cornwall Police advising of bogus door-to door Charity workers.

Cllr Sansom advised that she was still investigating the S106 / CILF contribution levels for Wind Turbine applications and would try to speak to Bow Parish Council who she was advised had made an agreement with a developer.

### **PUBLIC PERIOD II**

#### **S6.10.13 Reminders & Late Items at the Chairman's discretion**

The Chairman asked Cllrs to consider items that may need precept consideration.

The Chairman asked that Cllrs consider questions for David Green who is the Guest Speaker of 23<sup>rd</sup> October.

Cllr Bowers stated that she felt the ceiling of the bus shelter on the A3124 needed repaired – it was agreed that as the asset inspection was on the agenda for 23<sup>rd</sup> that this item would be raised then.

The Clerk advised that she had been approached by Mrs Anstey enquiring what could be done to address cars parking outside the public toilets blocking the dropped kerb for disabled users. It was agreed to raise this on the next agenda.

Cllr Turner queried the position regards the TAP fund as she was investigating a transport scheme and understood that at the last meeting the PC had agreed to partnership with Ashreigney for a defibrillator and training. The Chair responded that PC's can split their TAP allocation but suggested liaising with Cllr Ware who was working on the defibrillator project initially. The Clerk advised that she had contacted Ashreigney and requested details on their costings etc for TAP 2012/13 and that once she had these she would forward to Cllr Ware . The PC could then consider if there were funds available to support a further project – the Clerk further advised that every TAP application had to have agreed partnership with another Parish Council.

#### **S7.10.13 Letters & Correspondence**

There were a number of magazines and circulars available for Cllrs

The Chairman asked Cllrs for their feedback on the LCR query regarding PC support for filming of PC meetings. Cllrs discussed and [Cllr Hodgson proposed that the PC respond that Winkleigh PC does not support the filming or recording of any Parish Council meetings and that they have existing Standing](#)

Orders in place to ensure that this does not happen- 2<sup>nd</sup> Cllr Flockhart : voting 5 for, 1 against:  
MOTION CARRIED.

## **Part II**

Cllrs were advised of the additional information received from Westward Property Services in support of their previous quotation of 26<sup>th</sup> June 2013. Cllrs discussed at length the information in the two quotations received. Cllrs discussed the inclusion of the water tower issue and the situation with grants and grant availability. The Bungalow group advised that Westward properties would make all grant applications etc on the PC's behalf.

Following lengthy discussion:

Cllr Turner proposed that the Parish Council accept the quotation from Westward Property Services for the external insulation and re-rendering of the cemetery bungalow @ £9,225 plus the quotation for the removal of the water tower @ £1,255.20 on the understanding that Westward Property Services will apply for the maximum possible grant funding on behalf of the Parish Council – 2<sup>nd</sup> Cllr Hodgson: voting: 5 for, 0 against, 1 abstention: MOTION CARRIED

There being no further matters to discuss the meeting was declared closed at 9.50pm