

WINKLEIGH PARISH COUNCIL

The minutes of the meeting held on Wednesday 27th November 2013, 7.30pm in Winkleigh Community Centre

Present: Cllrs Ware, Mondy, Bowers, Flockhart (Chair), Knight, Sansom, Griffiths, Stutt, Hodgson, Turner & Gledhill

Apologies: None

The minutes of the meeting held on 23rd October 2013 were confirmed and signed as a correct record following two minor amendments.

1.11.13 Declaration of Interest in matters to follow:

Cllr Turner declared a prejudicial interest in item 6.11.13 b as family owned land under discussion
Cllr Ware declared a prejudicial interest in item 5.11.13 c (Part II) as discussing his quotation for asset work

Public Period

Following the Public Period and the comments and interest regards Wind Turbine applications Cllr Gledhill proposed that the item scheduled for later in the meeting "Turbine application discussions" be brought forward to allow discussions at this point in the meeting – 2nd Chairman: AIF: MOTION CARRIED

2.11.13

a) Turbine application discussion

The Chair addressed the PC and discussed the offer from MiGrid (Bryony Hill Turbine developer) to meet with the PC and Iddesleigh PC's request made at the last meeting for a public meeting to include adjoining parishes . Cllr Gledhill suggested that a meeting is agreed and that MiGrid are invited to attend and address the PC at this time. Cllr Knight proposed that the PC hold an Open Meeting on Wednesday 8th January and that MiGrid and all interested Parish Councils and residents are invited to attend- 2nd Chair :AIF: MOTION CARRIED . Cllrs agreed that arrangements were subject to venue availability etc . It was agreed that the PC would take up the offer from Iddesleigh Parish Council to assist with the organisation of a Public Meeting and that the Clerk would liaise. Cllrs then discussed a site visit to Bryony Hill Farm and agreed to try to secure a visit on Tuesday 7th January.

3.11.13 PLANNING

A) Returned from TDC

- a) 1/0682/2013/FUL: Agricultural building extension for livestock, Beechlea, Winkleigh: **GRANTED**
- b) 1/0739/2013/FUL: Erection of photovoltaic panels, Pensford, Hollocombe: **GRANTED**
- c) 1/0743/2013/FUL: Erection of four semi-detached houses with improved vehicular access & eight car parking spaces, Land adj to Primrose Cottage, Winkleigh : **GRANTED**
- d) 1/0429/2016/OUT: Second supervisory dwelling- affecting a public right of way, Heath Farm, Winkleigh: **GRANTED**

B) New Applications

- a) 1/0880/2013/FUL: Proposed extension, Sunny Cott, Hollocombe : Cllr Turner proposed that is application be approved – 2nd Cllr Mondy : AIF: MOTION CARRIED: **APPROVED**
- b) 1/0717/2013/FUL: Retrospective application for siting of temporary agricultural workers dwelling, Worthy Farm, Dolton, Winkleigh : The Clerk read out a letter from the Applicant . Cllrs discussed the application and Cllr Turner proposed that the application be refused due to inaccuracies and contradictions within the application, that Winkleigh Parish Council do not believe that the dwelling is

a caravan but a pre-fabricated dwelling and that in their opinion they do not believe the use of the land warrants permanent on-site occupancy. The Parish Council are concerned about the trial period in light of concerns that the dwelling has been on site for approx 18 month and are also concerned regards this being development in the Open Countryside and a sensitive landscape area – 2nd Cllr Bowers : AIF: MOTION CARRIED: **REFUSED**

c) 1/0940/2013/FUL: Proposed single bedroom accommodation adjoining existing dwelling known as Oakwood at rear of Devon House, Hollocombe, Chulmleigh : Cllr Hodgson proposed approval of this application – 2nd Cllr Stutt: AIF: MOTION CARRIED: **APPROVED**

4.11.13. District Councillor reports to and from TDC

Dist. Cllr Lausen was not in attendance . Cllrs had already been issued with a copy of the District Councillors report.

5.11.13 FINANCE

a) Receipts & Payments :

Clerk reported the following has having been paid:

1/11/13 A.Ware (Cemetery Maint)	£ 185.00	S/O
EDF (Electricity Wink Square)	£ 8.00	D/D

The Clerk reported that the following had been received :

5/8/13 – 27/8/13 Cemetery Bungalow Rent (4 x £78)	£ 312.00	D/D
2/9/13-28/10/13 Rent Cemetery Bungalow (9 x £83)	£ 747.00	D/D
30/9/13 Natwest Bank Interest	£ 3.02	
F.J.Stevens (2 x Headstones 1 x ashes tablet)	£ 160.00	100325
C.Burrows Funeral Director (Interment non parishioner)	£ 420.00	100326
Padfields Funeral Services (Plot purchase & interment)	£ 380.00	100327
W.D.Carne (Plot purchase & interment non parishioner)	£ 760.00	100328

Cllr Bowers proposed that the following payments were authorised – 2nd Cllr Hodgson: voting 10 for, 0 against, 1 abstention.

Winkleigh Village Hall (Hire)	£ 31.50	1001543
Mr N Squance (work to bungalow)	£ 100.00	1001544
DALC (1 x Copy Local Council's Explained)	£ 54.99	1001545
Winkleigh Community Centre (Hire)	£ 10.50	1001546
Mr N J Bullen (Clerks Salary + reimbursements Nov)	£ 661.33	1001547
Mrs N J Bullen (Clerks Salary + Std Office reimb Dec)	£ 561.65	1001548

The Chairman proposed that the Parish Council make a donation of £75 to the RBL Poppy Appeal in respect of the Parish Council wreath 2013 – 2nd Cllr Knight: AIF: MOTION CARRIED

RBL Poppy Appeal (Donation 2013)	£ 75.00	1001549
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b) Cemetery Bungalow finances

The Bungalow Group had produced a report advising of the known expenditure for the next financial year as requested by the Finance Group. Within the report was a suggestion to set up a separate bank account for the bungalow income and expenditure . Cllr Stutt responded that the many issues surrounding the bungalow finances need further investigating along with the PC's Finance Policies and that this should be done at a later date the priority at this time being to agree a budget and precept request for the next financial year.

c) Donations

Cllrs discussed making a donation to Okehampton & District Community Transport Group and Cllr Knight proposed that Winkleigh Parish Council make a donation of £250 – 2nd Cllr Stutt: voting 10 for, 0 against, 1 abstention : MOTION CARRIED

d) Precept & Budget discussions

The Clerk informed Cllrs of communications for TDC advising of details of the Council Tax Support Grant and that the deadline for precept submission is 31st January 2014. Cllr Stutt addressed the PC on behalf of the Finance Group and discussed budget setting and issues brought forward for precept consideration. Cllr Stutt stated that the PC as a body need to consider the financial policies of the Council and in particular the use of reserves. The Council was advised that the finance group will meet again and update their information and produce a draft budget for consideration at the next Council meeting.

5.11.13 CURRENT BUSINESS MATTERS

a) Clerks Reports & Discussions

- Cllrs advised of WCAT AGM on 2nd December. Cllrs Bowers & Griffiths represent the PC on this body .
- The Chairman countersigned the formal entry into the Burial Register of the late Mr D.Bedford , Mr K Hibbitt & Mrs S Ripley
- Cllrs further discussed the costs and installation of a “No Littering” sign at Winkleigh Woods entrance and the layby at Beechlea : Cllr Knight proposed that no further action is taken on this matter – 2nd Cllr Gledhill : AIF: MOTION CARRIED
- Cllr Griffiths had prepared a draft PC response to Mobile Library service consultation. The Chairman proposed that the draft with the inclusion of the CLP information be formally approved by the PC and issued to DCC – 2nd Cllr Stutt: AIF: MOTION CARRIED.
- The Clerk advised that DCC can take no action regards parking against a dropped kerb. Cllr Turner proposed that the PC adopt and display a notice requesting no obstruction – 2nd Cllr Bowers : AIF: MOTION CARRIED
- Clerk advised that she had chased information regarding ongoing enforcement but had not received a response. Cllr Bowers advised of her discussion with the Enforcement Officer regards Court Castle Mound

c) Asset Inspection

Due to the consideration of a quotation it was agreed to move this item to Part II at the end of the meeting.

d) Grit Bin Provision

Cllr Griffiths gave an update regarding the PC’s request for an additional 3 Grit bins in the village following his site meeting with DCC and advised he is awaiting DCC’s official response before this matter can progress. Cllrs then discussed the Snow Warden scheme and Cllr Knight advised that there were posters around the community advertising this but that as yet no-one had responded.

e) Community Led Plan & Quick Wins

The Chairman addressed the Council and referred to a report previously circulated (copies available for the public). The Chairman referred to a number of objectives the CLPG considered Quick Wins therefore relatively easily delivered and discussed the issues highlighted. The Chairman gave an update on the new web site for the community plan and advised that the CLPG will next meet on 14th January 2014.

f) TAP Fund

Cllr Ware gave an update on this project advising that he and Cllr Knight had investigated all the issues and were ready to make the formal application. Cllrs discussed and Cllr Hodgson proposed that the PC give Cllrs Knight & Ware authority to apply to the TAP fund for the project to provide a defibrillator & associated training to the community – 2nd Cllr Flockhart: voting 10 for, 1 against : MOTION CARRIED.

g) Emergency Plan

Cllr Griffiths had provided a draft Emergency Advice document for consideration advising that he felt that this provided the immediate information required in the event of an emergency and could be added to. Cllrs agreed to take the document and advise of any additional information that should be included. It was agreed that the list of emergency numbers should be posted on the notice boards.

6.11.13. NEW BUSINESS

a) Cemetery Grounds

Cllrs considered draft letter to address non compliance with Cemetery T&C for ornaments on plots. Cllr Turner proposed that the PC formally adopt the standard letter to individual plot owners as drafted and the notice for the cemetery notice board – 2nd Cllr Knight: AIF: MOTION CARRIED

b) Local Plan submission query

Cllr Turner declared an interest and left the meeting.

Cllrs were informed that TDC Paul Green of the Local Plan team had contacted the PC to query the size of the car park requested in connection with the housing allocation for Winkleigh under the new Local Plan and also advising of issues TDC have identified . Cllrs discussed at length how to quantify the need for a car park this size. Cllr Hodgson proposed that the PC response is that Winkleigh is classified as a Local Centre and is a hub for surrounding local communities, villages , farms & hamlets etc. and are therefore accommodating facilities for more than the Parishioners of Winkleigh. Many local events are supported by individuals outside of the Parish and parking is clearly an issue. The Parish Council would like to support the use of public transport - which links with this site quite well. Obviously reducing the dependency to park in the Village Square and providing a car park within walking distance would be a great benefit. The Clerk was also instructed to specifically query what objections TDC has regards a 50 space car park. – 2nd Cllr Knight: AIF: MOTION CARRIED.

Cllr Turner returned to the meeting.

The Chairman addressed the PC and discussed the original response to part 3 of the Local Plan which the Council made whilst the CLP was still underway reminding Cllrs that at that time it had been agreed that any evidence from the CLP would be added to the PC's original submission. The Chairman had drafted a response for consideration and proposed that the PC adopt the draft as presented and submit this to TDC to add to the PC's response to the Local Plan part 3 – 2nd Cllr Stutt: voting 9 for, 0 against, 2 abstentions: MOTION CARRIED

7.11.13 REPORTS

Cllr Sansom had issued a report on the latest Chulmleigh PPG meeting
The Chairman had issued a report giving an update on the CLPG
District Cllr Lausen had issued a report from TDC

8.11.13 Letters from Parishioners

The Clerk informed Cllrs of receipt of a letter of thanks from Mrs P Cunnington of Winkleigh Beaver Scouts following notification of Parish Council grant funding for 2014.

PUBLIC PERIOD II

9.11.13 REMINDERS & LATE ITEMS AT THE CHAIRMANS DISCRETION

The Chairman alerted Cllrs to the DALC free training event “ rising to the challenge” on Monday 9th December.

Cllr Turner advised that Westwood Property Services who have been instructed to address the work to the external insulation at the Cemetery Bungalow had been in contact requesting that the PC agree the colour of the finish to the exterior walls and gave examples of the options available. Cllr Sansom proposed Primrose white – 2nd Cllr Knight: voting 10 for, 0 against, 1 abstention: MOTION CARRIED.

10.11.13 LETTERS AND CORRESPONDENCE.

There were a number of magazines and circulars available for Cllrs.

Part II

Cllr Ware declared an interest and left the meeting.

Cllr Ware had prepared a quotation for the items highlighted as requiring work from the Asset Inspection List.

Cllr Bowers proposed that the quotation for:

Seat repairs @ £30 x 3

Seat repairs @£60 x 3

Repair and redecorate bus shelter on Exeter Road @ £150

Wash down of bus shelter on A3124 @ £25

- 2nd Cllr Knight : AIF: MOTION CARRIED

Cllr Hodgson declared an interest as potential supplier of galvanised legs under discussion and left the meeting .

Cllrs discussed the quotation and felt further investigation was required.

There being no further matters to discuss the meeting was declared closed at 10.46pm