

WINKLEIGH PARISH COUNCIL

The minutes of the Parish Council meeting held on 23rd July 2014, 7.30pm in Winkleigh Community centre

Present : Cllrs Flockhart (Chair), Stutt, Bowers, Mondy, Gledhill, Griffiths, Turner, Ware
& Hodgson, Dist Cllr Lausen

Apologies : Cllrs Knight & Sansom, PCSO Brown

1.7.14 The minutes of the meeting held on 25th June 2014 were confirmed and signed as a correct record.

2.7.14 Declaration of Interest in matters to follow : NONE

Public Period

3.7.14 PLANNING

A) Returned from TDC

a) [1/0244/2014/FUL](#): Change of use of land for small seasonal touring site, Field at Ten Acres, Winkleigh: **GRANTED**

b) [1/0371/2014/FUL](#): Replacement dwelling & extension of curtilage to include septic tank, Thistledown Farm, Winkleigh : **GRANTED**

c) [1/10061/2013/FUL](#): Erection of a single wind turbine 34.2m to blade tip, Coldharbour Farm, Ashreigney: **GRANTED**

d) [1/0078/2014/FUL](#): Erection of a single wind turbine with maximum blade tip height of 77m, formation of new vehicular access track and associated infrastructure, Land at Hawksdown Dowland: **REFUSED**

e) [1/0205/2014/CPE](#) : Use of Bransgrove Bungalow in breach of agricultural occupancy condition ref 1/0752/93/61/0010 condition 1, Bransgrove Bungalow , Wembworthy, Chulmleigh : **GRANTED**

B) New Applications

a) [1/0567/2014/FUL](#) : Installation of a single 100 kW Wind turbine on a 23m tower, Land at East Westacott, Ashreigney : The Chairman addressed the Council and advised that the PC were being consulted as a neighbouring Parish and advised of letters of objection/support and consultee recommendations on the TDC website. Following discussions [Cllr Stutt proposed that Winkleigh Parish Council REFUSED the application on the following grounds :](#)

1. Planning practice guidance (July 2013) on which this applicant relies is now out of date (replaced in March 2014).
2. Benefits calculated in a way which leads them to be exaggerated by about 50%.
3. Cumulative effect not properly considered - already at a very high level in this landscape. Devon has already made more than its fair contribution to national effort, Torridge more than Devon.
4. At the same time, the data supplied in this application is insufficient to give the full cumulative impact and is therefore misleading.
5. The application fails to consider the noise impact on the nearest property.
6. Inadequate consultation with the community pre application
7. Impact on a Heritage Area and Ashreigney's Conservation Area

The benefits are greatly outweighed by the detrimental effects on life for neighbours and on the environment of all in this part of Devon. – 2nd Cllr Bowers: voting 8 for, 0 against, 1 abstention :
MOTION CARRIED: **REFUSED**

b) 1/0646/2014/AGRPD : Class mb (A) Change of barn/stables to dwelling house Blackthorn Stables, Winkleigh EX19 8DX : Cllr Bowers proposed that this application be REFUSED on the following grounds:

1. Unlawful occupancy of the site
 2. Lack of use of stables for agricultural use therefore should not be permitted under S564 of the Town & Country Planning Act.
 3. Contrary to Planning Policy for housing in the open countryside.
- 2nd Cllr Ware: Voting 8 for, 1 against, 0 abstentions: MOTION CARRIED : **REFUSED**

c) Notice of Appeal

Application : 1/0717/2013/FUL: Temporary change of use of land for the siting of a caravan for agricultural workers accommodation (utilising existing caravan on site), Worthy Farm, Dolton Winkleigh

Appeal ref: APP/W1145/A/14/2218039 : Informal hearing 19th August 10am , Riverbank House, Bideford .

Cllr Stutt had provided a draft response for the hearing to be considered in conjunction with the previous resolution to refuse (mins ref : 3.11.13Bb) . Following discussions the Chairman proposed that the recommendations presented by Cllr Stutt, in conjunction with the PC’s minute and additional comments discussed be considered as the appeal response for the hearing and that Cllrs Stutt & Gledhill represent the PC at the hearing on 19th August – 2nd Cllr Hodgson : AIF : MOTION CARRIED.

4.7.14. District Councillor reports to and from TDC

Cllr Lausen had issued a report to all Councillors via e-mail (copies available for the public) and discussed various elements in particular the effect of drastic cost-cutting at the District Council

5.7.14.. FINANCE

a) receipts & payments

The following was reported as having been received since the last meeting :

| | | |
|------------------------------------|----------|--------|
| HM Customs & Excise : VAT Reclaim | £ 723.07 | D/D |
| Mr & Mrs Hutchins (Ashes Plot 18) | £ 60.00 | 100336 |

The following was reported as having been paid since the last meeting:

| | | |
|-------------------------------------|----------|-----|
| 1/7/14 Andrew Ware (Cemetery Maint) | £ 185.00 | S/O |
| 1/7/14 EDF | £ 34.00 | D/D |

The Chairman proposed that the following payments to be authorised:

| | |
|------------------------------------------------------------------|----------|
| Community Centre (Hire 28 th May) | £ 10.50 |
| TDC (replacement Dog waste bin Elms Meadow pedestrian entrance) | £ 138.60 |
| TDC (Street Cleaning Services April-June 2014) | £ 690.98 |
| Viking Direct (stationery) | £ 85.01 |
| N.Bullen (Salary & reimbursements July 2014) | £ 635.01 |
| N.Bullen (Salary + Std Office reimbursements AUGUST 2014) | £ 561.56 |

- 2nd Cllr Turner : AIF: MOTION CARRIED

b) PC allocated held funds

The Clerk advised that she had received written communication from Winkleigh Society advising that the £100 allocated by the Parish Council towards the www directory was no longer required.

Cllr Stutt proposed that :

1. The Parish Council, following its recent decision on Unallocated Funds, removes the earmarking from the £5000 (bungalow emergency) and the £1000 (youth projects).
2. The Parish Council develops a five to ten year forecast of income from the bungalow based on estimated maintenance costs.
3. The Parish Council makes an informed decision on the disposal of its allocation of £1000 to youth projects. Might Councillor Griffiths look into this. – 2nd Cllr Mondy : AIF : MOTION CARRIED.

Cllr Griffiths agreed to look into a youth project and asked Cllrs to liaise with him if they had any ideas. Cllr Stutt stated that the present outstanding sums/overspends need to be looked at and that the financial regulations and PC calendar need to be updated.

6.7.14 CURRENT BUSINESS MATTERS

a Clerks Reports and discussions

Cllrs had all received a copy of the updated Clerks report issued 17/7/14

Cllrs discussed as follows:

- Request for 30 mph extension on bypass to Elms Meadow Junction : DCC advised no funds PC could pay : Cllr Bowers agreed to contact County Councillor Boyd .
- PC acknowledged letter from Kate Little re communications
- PC acknowledged letter from Kate Little re Agricultural Occupancy conditions
- Cllr Ware advised that he has now received the cabinet for the defibrillator along with the unit and installation (and electricians' sign off) now required : Cllr Ware to liaise with Clerk. The Chairman asked for thanks to Cllr Ware for organising the training & installation be minuted.
- Chairman asked that thanks to Cllr Ware & Mrs Ware were also recorded for concreting the base for the bench on the A3124
- Cllr Ware advised that the tree against the Church wall will be removed by Western Power in 2 weeks.

b) Cemetery Bungalow

Cemetery Group gave an update following snagging meeting on 3rd July advising there are only two minor issues now requiring attention. The Clerk advised that the minor electrical installation works certificate and a Copy of OFTEC Certificate of Business Registration for servicing & commissioning of oil & bio—liquid fuelled vaporising burner fired domestic combustion appliances have both been received. The Clerk was instructed to contact WPS and enquire when the PC will receive the 30 year guarantee for the works.

The Bungalow group advised that no action should be taken regards the faulty Timberwise unit as the guarantee has run out and it has yet to be established if following the work to the external insulation that a new unit will be required. Bungalow group to monitor.

Cllrs were advised of a problem with a leaking tap in garage . Cllr Turner proposed that the annual boiler service due September 2014 be pulled forward to August and that instruction is given to Mr Stallard to address the tap in the garage at the same time – 2nd Cllr Griffiths : AIF: MOTION CARRIED .

c) Cemetery Grounds

Cemetery Group had issued a report identifying a number of plots at the cemetery that require attention and contact with funeral director/families to address raised & dropped plots and the removal of

ornaments. It was agreed that the Clerk would liaise with the Bungalow Group and Cllr Ware to further address. It was agreed in Part II that Cllr Ware would make arrangements to see the next of kin of one of the plots in question.

d) Parish Council Groups & representatives

Chairman advised receipt of further draft "Roles & Responsibility" group management documents and requested submission of those still outstanding. Once all received the Chairman agreed to collate all into one draft document for circulation and consideration at the next meeting.

e) Parish Council Website

Cllr Mondy had issued to all Cllrs a report to assist consideration of the benefits of a dedicated website for the Parish Council and improved communication with the community. Cllr Mondy proposed that the Parish Council invite Vision ICT to attend the September meeting to further discuss – 2nd Chairman : AIF: MOTION CARRIED. Cllr Mondy asked Cllrs to forward to her ideas on content of the web site in order that the representative who comes to meet with the PC is aware of the requirements. Cllr Hodgson proposed that should the PC agree to proceed with a web site a clear definition of the Clerk's role needs to be agreed – 2nd Cllr Stutt : AIF: MOTION CARRIED.

7.7.14. NEW BUSINESS

a) TDC Consultation : Local Plan

Consultation announced on North Devon and Torridge Local Plan: Publication Draft
End date: 08/08/14 . Cllr Hodgson stated that he believed that concerns regarding TDC's amended access onto the agreed development site need to be made to TDC.
Cllr Turner declared an interest as discussing family owned land and left the meeting.

Cllrs discussed and Cllr Hodgson proposed that the PC write to TDC advising that their comments are not on the principle of development, numbers or land allocation but concerns on the specifics of the site design and proposed access. That the PC strongly disagree with the proposed access within site WIN02 onto the A3124 adjacent to WIN03 for safety and highways reasons. The PC's original request of access at the bottom of WIN03 near the entrance to the Sports Centre & Cemetery stands and that Winkleigh PC would request that TDC consult with Highways - 2nd Chairman : AIF: MOTION CARRIED

Cllrs further discussed the communication from Kate Little and Cllr Mondy proposed that in light of the lack of answering the original question a further letter is sent to TDC requesting a definition of a "robust Justification" and an example – 2nd Chairman : AIF: MOTION CARRIED.

Cllr Turner returned to the meeting.

b) Litter bins

The Chairman advised that Winkleigh PC has 10 litter bins on the Asset Register and that two are now missing , one from outside Bank House the other from the lay-by at Berners Cross. Cllrs discussed the possibility of securing the bins and looking at capacity as they are regularly overflowing. It was agreed that the Asset Group would complete a litter bin audit alongside the Annual Inspection and provide a report and recommendations on actions required. The Clerk was instructed to advise the Police of the missing bins.

c) PSMA Licence Application

The Chairman had previously issued background papers. Cllr Hodgson proposed that PC applies for a free PSMA licence, so that Ordnance Survey maps/images can be used in any publications, documentation or articles that the PC authorises - .2nd Cllr Bowers : AIF: MOTION CARRIED

d) Parish Council Meetings and Work Survey Chair & Vice Chair

Surveys issued to all 8/7/14 5 still outstanding. It was agreed that all outstanding surveys would be completed prior to the next meeting.

The Chairman stated that a new system had been introduced for two agenda items this month which involved background papers for specific agenda items being provided by Cllrs and issued alongside the agenda. It was hoped that this could be expanded and Cllrs were asked where possible to provide

background papers and/or reports & recommendations to the Clerk for the 3rd Tuesday in the month (agenda meeting date) to assist in the new process.

8.7.14. REPORTS

The following written reports had been issued :

- Cllr Mondy : Update on Housing Needs Survey (HNS) 2014
- Police report 20/6/14-21/7/14

Cllr Stutt reported that a review of the Clerk's salary is overdue and that he and two other Cllrs will liaise with the Clerk and report back to the September meeting.

Cllr Mondy reported that she belonged to "Health Watch" and circulated information on the organisation and how to communicate with the Health Service.

The Clerk reminded Groups the following due by September meeting :

Asset Inspection & recommendations
Cemetery Bungalow Inspection & recommendations
Cemetery Grounds inspection & recommendations

9.7.14 Letters from Parishioners

The Clerk read letters from Mrs S Moore & Mrs P Griffiths regarding the street name for the new development on Lower Town and requesting that the Parish Council revise their decision and name the development Postman's Park. Mrs Griffiths had also submitted a letter signed by 22 parishioners. Cllrs discussed and [Cllr Hodgson proposed that in light of the information received the PC accepts that reconsideration of the naming of the development is required and that TDC are advised that the Parish Council do not wish the development to be named "Moor View Terrace" but "Postman's Park" – 2nd Cllr Bowers: AIF : MOTION CARRIED](#)

10.7.14. CONSULTATION DOCUMENTS

Cllrs acknowledged receipt of the following consultation documents : No comments were made

Community Infrastructure Levy Draft Charging Schedule: North Devon will be available for you to view and comment End date: 08/08/14 (e-mailed all 26/6/14)

North Devon and Torridge Local Plan: Sustainability Appraisal will be available for you to view and comment : End date: 08/08/14 (e-mailed all 26/6/14)

Statement of Community Involvement: Torridge will be available for you to view and comment .End date: 08/08/14 (e-mailed all 26/6/14)

PUBLIC PERIOD II

11.7.14. Reminders & Late Items at the Chairman's discretion

The Chairman expressed thanks to the Fair Committee and all involved in events for Fair week; there was considerable work involved in organising the various events and I am sure the PC would like to pass on their gratitude to the FC for helping keep this tradition alive. The Clerk was instructed to write to the Fair Committee congratulating them on a successful event.

Cllr Turner requested that Cllrs are advised of the date, time and venue for the monthly agenda meetings

12.7.14. LETTERS AND CORRESPONDENCE.

There were a number of magazines for Cllrs to examine.

There being no further business the meeting was declared closed at 9.55pm