

# WINKLEIGH PARISH COUNCIL MINUTES

Meeting Wednesday 25<sup>th</sup> September 2019 7.30pm Winkleigh Village Hall

## PRESENT:

Cllr Turner (Chair), Cllr Naylor, Cllr Jacobs, Cllr Hodgson, Cllr Mercer  
Clerk Melanie Bickell

### 100.19 APOLOGIES FOR ABSENCE

Cllr Turner proposed that WPC approve the absence of Cllr Findlay (holiday) and Cllr Bayley (ill), seconded by Cllr Naylor, all in favour and Resolved (RR112/09/19) County Cllr Saywell

### 101.19 NO DECLARATIONS OF INTEREST FROM MEMBERS WERE RECEIVED

### 102.19 PUBLIC PARTICIPATION

### 103.19 MINUTES

Cllr Turner proposed that WPC approve the minutes of the Parish Council Meeting held on 24<sup>th</sup> July 2019 as a true and accurate record, seconded by Cllr Hodgson, all in favour and Resolved (RR113/09/19)

### 104.19 WPC POLICIES ANNUAL REVIEW

Cllr Turner proposed that WPC approve the annual ratification of

- 104.1. WPC Disciplinary Procedure – with an amendment to change title of ‘in the event of incapacity’ to extended unavailability
  - 104.2. Confidential Reporting Policy
  - 104.3. Training Policy
  - 104.4. Employee Committee Terms of Reference
  - 104.5. The New staff appraisal policy – with an amendment to page 2, change of annual appraisal to September with interim in March
- Seconded by Cllr Hodgson, all in favour and Resolved (RR114/09/19)

### 105.19 FINANCIAL MATTERS

#### 105.1. Conclusion of External Audit (Doc 40/19)

It was noted that the External Auditor reported no areas of concern

#### 105.2. Sports Centre Grant 2015 for £500 towards MUGA

Clerk has written to Winkleigh War Memorial Recreational Field regarding the £500 grant from WPC awarded October 2015 following concern that the MUGA pitch is no longer proceeding and asking for an update on the expenditure of the grant that was awarded by WPC for this project

#### 105.3. Financial Statement incorporating bank account balances, pre-approved payments, bank transfers, approval of any payments and Bank Reconciliation (Doc 041/19) See Appendix A (also available from website/clerk)

Cllr Turner proposed that WPC approve the Financial Statement and bank reconciliation as presented by the RFO for September 2019, seconded by Cllr Mercer, 4 in favour, 1 abstention and Resolved (RR115/09/19)

### 106.19 PLANNING MATTERS

#### 106.1. Application 1/0720/2019/FUL Land at Lydbern Fields, Tinkers Cross, Hollocombe

Erection of replacement timber frame hay barn. Cllr Mercer proposed that WPC move to support this application, seconded by Cllr Turner, all in favour and resolved (RR116/09/19)

#### 106.2. Application 1/0811/2019/FUL The Old Shippon, Wheatland Farm, Winkleigh EX19 8DJ

Erection of Conservatory to the rear of the property Cllr Mercer proposed that WPC move to support this application, seconded by Cllr Naylor, all in favour and resolved (RR117/09/19)

#### 106.3. Application 1/0827/2019/AGMB Croft Cottage, Lower Town, Winkleigh EX19 8GJ

Prior notification for the change of use of agricultural building to no.1 dwelling under Class Q and associated operational development, Cllr Hodgson proposed that WPC move to support this application, seconded by Cllr Mercer, 4 in favour, 1 abstention and resolved (RR118/09/19)

#### 106.4. Grant of planning permission 1/0155/2019/FUL Hollacombe Barn, Hollocombe, Conversion of redundant building to dwelling WPC supported the application

#### 106.5. Grant of planning permission 1/0612/2019/FUL Lower Bransgrove Farm, Wembworthy, erection of roof over yard between cattle sheds to prevent water run off WPC did not comment on this application due to no meeting held in August

#### 106.6. Neighbourhood Plan

Cllr Mercer reported that following the conclusion of the public consultation, members of the Neighbourhood Plan Group had a meeting with TDC planning officers regarding some of the formal consultee comments. TDC are

themselves engaged in internal discussions with the consultant they appointed to review the draft plan, about how we need to amend and adjust the draft plans policy wording in some areas

The individual responses have been logged and catalogued and need to be viewed to issue individual responses which will be brought back before the council for their discussions/approvals at the earliest opportunity and thanked everyone who took part in the consultation and volunteered their time and effort.

## 107.19 REPORTS

### 107.1. County Cllr Andrew Saywell (read by Chair)

I am sorry I cannot be with you this evening, but I hope you find this report useful.

107.1.1. **Devon Education Funding** will start with what I hope will be some good news – Devon could see an extra £20 million for Education over the next two years following the Government’s Spending Review. Initial calculations are that DCC could receive an extra £11.7million next year and £9.5 million the following year. In addition, there could be an extra £8.6 million to help support children with special needs next year. It is early days though and we will need to see the details behind this, however the extra funding is welcome.

107.1.2. **Foster Carers** Earlier in the year DCC implemented a new scheme of allowances for Foster Carers/Parents. Initial signs are good – a record number of new families have signed up – 40 households, equating to 67 individual foster carers who will be able to take up to 60 new placements.

107.1.3. **Highways Works – A3124 and Torrington Town Centre** There will be a full road closure on the A3124 at Beaford from the 21<sup>st</sup> October for 2 weeks to allow for footway, drainage and sewer repairs to be undertaken by Devon County Council and South West Water. There will also be some additional night closures around the Beaford area for resurfacing. In Great Torrington, work will start to relay the cobbles and paving slabs in Torrington Town Centre from October 7<sup>th</sup> for around 4 weeks. This will unfortunately involve a road closure however businesses will remain open as usual and pedestrian access will be maintained. I don’t want people to think the Town Centre itself is closed.

107.1.4. **Changes to the Fire Service** I will try and explain this more when I’m at the next Parish Council meeting as the public consultation has now closed but you will have probably seen a lot of media coverage about ‘cuts’ to the Service. I am a Member of the Fire Authority and I am keeping an open mind and not predetermining the outcome. However, there is an issue across the Service with the lack of availability for on-call fire fighters. Torrington is an exception to this – they have a full complement of crew and excellent availability. However, Chumleigh does struggle for crew availability during the working day. If any station cannot keep 4 fire fighters available then the station goes ‘off the run’, meaning that if there is a fire next to that station the local engine won’t be able to respond to it. The idea behind these proposals are to reform the service, to use the savings from closing low activity stations and crew changes to re-invest into the ‘on call’ model so that the Service can increase availability in other stations as well as carrying out more prevention work – fire safety visits etc. Happy to explain in more detail either in person if you want to talk about it or at the next PC meeting.

### 107.2. District Cllr Simon Newton

No report received

### 107.3. Chair

#### 107.3.1. Clerks appraisal arrangements

The clerk’s annual appraisal will be on 16<sup>th</sup> October by the Employee committee. Cllrs are requested to submit any comments to the chair no later than 15<sup>th</sup> October

#### 107.3.2. Damage to electric cabinet in the Square (Doc 042/19)

The bottom section of the cabinet needs securing along with handle and lock repairs. Cllrs approved the clerk to source the relevant maintenance rather than the costly and difficult option to replace the cabinet, all in favour

Clerk to source repairs to cabinet

#### 107.3.3. 4 Co-option Vacancies

Measures to recruit councillors are being considered. The council would welcome applications from all age groups and will provide free training and mentoring/support as well as looking at permissible ways to ‘modernise’ parish council meetings. Cllr Turner Proposed that WPC move to approve the booking of a Parish Council ‘surgery’ table at the monthly market to liaise with parishioners, seconded by Cllr Mercer, all in favour and Resolved (RR119/09/19)

Councillor application forms can be obtained from the clerk or downloaded from the Parish Council website

Cllr Turner to book monthly market table and arrange staffing and literature

### 107.4. Clerk

#### 107.4.1. Responding to Climate Emergency and Biosphere (Doc 043-043a/19) (Doc 044/19)

Cllr Jacobs reported he had attended the Ottery Town Council climate and emergency conference on 24<sup>th</sup> September, which was represented by lots of people from various parishes and towns in the County, which is indicative of the level of concern and the need to address the Climate Emergency at all levels of Local Authority.

### Public Participation

at the request of members of the public, the Chair agreed to an additional Public participation session on this subject, councillors were all in favour. Questions raised to be carried to next parish council meeting –

- Winkleigh Parish Council should consider a “Peoples Assembly on community issues to excite people’s direct involvement with democracy”
- What is Torridge going to do? – what laws are they going to implement that can be cascaded down to parishes?
- Is Winkleigh Parish Neighbourhood Plan going to be amended to include Carbon Neutral development?

### Public Participation Closed

Cllrs considered if the council should become members of the Climate Emergency Network, in response to the latest report from the UN’s Intergovernmental Panel on Climate Change (IPCC), which warns that global carbon emissions must reduce by 45% by 2030 and reach ‘net zero’ by 2050, various local authorities and organisations in Devon have declared climate emergencies that aim to decarbonise Devon. Cllr Jacobs proposed that WPC move to approve the formation of a Winkleigh Climate Emergency Group with the residents of the Parish, fully supported by the Parish Council, seconded by Cllr Hodgson, all in favour and Resolved (RR120/09/19)

Cllr Jacobs proposed that Winkleigh Parish Council Declare a Climate Emergency, seconded by Cllr Naylor, all in favour and Resolved (RR121/09/19)

Cllr Jacobs to lead on the formation of a Winkleigh Climate Emergency Group, with support from Clerk, to advertise to residents to gather support and expressions of interest in joining the Winkleigh Climate Emergency Group, article to be placed in DW and Clerk to update social Media and Parish website

#### 107.4.2. **Tree Charter** (Doc 045-045a/19)

Cllrs to consider joining The Tree Charter – [town and parish] councils have a key part to play in protecting trees and woodland and can do this by embedding the ten principles from the Tree Charter into their everyday practice. Councillors agreed the Parish Council should consider this and could be included in the Winkleigh Climate Emergency Group discussions

Cllrs Jacobs to lead on joining the Tree Charter to members of the Winkleigh Climate Emergency Group

#### 107.4.3. **Devon County Council Highways Parish & Town Council Conference 2019**

Cllr Turner Proposed that WPC move to approve the attendance of Cllrs Turner and Jacobs on DCC Highways Conference on 15<sup>th</sup> October, 10am-1pm Merton and claim any subsequent mileage, seconded by Cllr Mercer, all in favour and Resolved (RR122/09/19)

#### 107.4.4. **Rural Bus Campaign**

Invitation to Councils interested in getting bus services running in the evenings and on Sundays to places not served by Stagecoach’s 21 and 21A routes. Proposed by Cllr Turner that WPC move to approve the attendance of Cllrs Turner and Naylor to Barnstaple on Saturday 19<sup>th</sup> October 11-2pm Rural bus campaign and claim mileage, seconded by Cllr Naylor, all in favour and Resolved (RR123/09/19)

#### 107.4.5. **DALC AGM Conference and Exhibition** (Doc 046/19)

Proposed by Cllr Turner that WPC approve her attendance at the DALC AGM on 23<sup>rd</sup> October Exeter Racecourse, £25 per person plus mileage, seconded by Cllr Mercer, all in favour and Resolved (RR124/09/19)

#### 107.4.6. **Cllr Training Course/Refresher**

South Zeal Victory Hall Monday 14<sup>th</sup> October 6.30-9pm – noted

#### 107.4.7. **Damaged Bench Hollocombe update**

Has been repaired rather than replaced

#### 107.4.8. **SLCC Regional Training Seminar 13<sup>th</sup> November, Saltash, £40 + VAT**

covering website disability regulations. Cllr Turner Proposed that WPC approve the attendance of clerk and mileage reimbursement, seconded by Cllr Mercer, all in favour and Resolved (RR125/09/19)

#### 107.5. **Cllr Verbal Reports not requiring a discussion/resolution - None**

### 108.19 BUSINESS ITEMS

#### 108.1. **Emergency Plan Annual Review** (Doc 047-047a/19)

Members approved Cllr Mercer joining the group. Proposed by Cllr Turner that WPC approve the draft emergency plan, seconded by Cllr Mercer, all in favour and Resolved (RR126/09/19)

#### 108.2. **Cemetery Annual Inspection report** (Doc 048/19)

Cllr Turner proposed that WPC carry out all the recommendations within the 2019 inspection report and that cemetery fees remain unchanged for 2020/21, seconded by Cllr Mercer, all in favour and Resolved (RR127/09/19)

Cllr Jacobs to carry out maintenance to the catch, stay and backing of the notice board

Clerk to make enquiries regarding the water butt tap, plots requiring attention and height of the West fence

#### 108.3. **Cemetery Maintenance Tender** (Doc 049/19)

Proposed by Cllr Turner that WPC approve and advertise the Cemetery Maintenance Contract Tender, seconded by Cllr Mercer, all in favour and Resolved (RR128/09/19)

Clerk to publish/advertise Cemetery Maintenance Tender

#### 108.4. **Cemetery Bungalow**

**108.4.1. Replacement Kitchen**

Clerk reported that the kitchen had been installed to expected standard and invoice paid

**108.4.2. Boiler Service Report**

highlighting urgent attention, to be discussed under Part II as it incorporates quotation for works

**108.4.3. Annual Inspection report** (Doc 050/19)

Proposed by Cllr Turner that WPC approve the recommendations contained within the 2019 inspection report and that the rent for 2020/21 is not increased. Seconded by Cllr Mercer, all in favour and Resolved (RR129/09/19)

Clerk to source an electrical inspection of the entire property to ascertain suitability and cost for installation of additional wall sockets in each room, cost to buy and install a cooker extractor hood and splash back tiling in the Kitchen and to wire the dishwasher plug directly into a socket for safety reasons. The boiler repair/replacement issues are already been dealt with by the Clerk.

**108.5. Assets Annual Inspection report** (Doc 051/19)

Cllrs approved the annual inspection report and recommended actions

Clerk to source quotes for repairs and carry out actions as recorded in the inspection report

**108.6. Airfield Liaison protocol**

A Draft protocol has been prepared by Cllr Findlay and circulated to Cllrs for comment October pcm

**108.7. Signage for the Parish**

**108.7.1. Heritage Signage for Water Pump**

Clerk reported that TDC Planning conservation officer has stated that WPC would need listed building consent to attach any information board to the water pump. DCC Highways will not permit a free-standing sign to be placed on the cobbles surrounding the pump (any side) due to the risk to members of the public of their proximity to and having their back towards live traffic as they read it (this is an adopted highway). Still awaiting confirmation from conservation officer if a replacement plaque would be permissible in the original indentation where one used to be fixed to the pump

**108.7.2. Gateway Signage**

Cllr Mercer reported he has held conversations with DCC Highways who were very supportive, and WPC would be able to use their sign writing department at reduced costs once we are in a position to proceed. Further meetings are to take place on site to look at locations, positioning, size, distraction and then get a graphic artist to do standardised images for consideration by the Council and parish

**109.19 Public Participation**

A question was raised regarding why the public were being excluded for the Bungalow boiler repair and rights of burial items. The Clerk explained that that the bungalow boiler repair item contained quotes and discussions regarding obtaining additional quotes and to make the current quotes public would not be in the public interest in light of obtaining additional quotes. The Rights of burial related to a specific case for council discussion and was deemed confidential to protect the identity of living individuals. Clerk will send the parishioner an email containing the relevant legislation to support these items being discussed whilst the public are excluded

Questions raised to be carried forward to October PCM

Ask Cllr Newton what TDC are going to be doing about Climate Emergency and becoming Carbon neutral and issue instructions

Will the name of the Neighbourhood Plan be changed to Winkleigh Parish Neighbourhood Plan

**110.19 Confidential matters (Part II) Public Bodies (Admission to Meetings) Act 1960 s1(2) AT, SH aif**

**110.1. Move to exclude the public** Proposed by Cllr Turner due to the sensitive nature for the following items –

Bungalow Boiler Repair and Rights of burial, seconded by Cllr Hodgson, all in favour and Resolved (RR130/09/19)

**110.2. Bungalow Boiler repair**

Councillors considered two quotations for repair and replacement of the bungalow boiler and discussed if additional quotations for boiler maintenance/repair should be obtained

**110.3. Rights of burial**

Cllr Hodgson reported that he had been approached by a Parishioner regarding the legalities of interment of ashes into a reserved burial plot belonging to a relative, when the owner of the exclusive rights of burial and immediate next of kin were no longer alive and had not used the reserved burial plot.

**110.4. Return to public session to hear any resolutions**

**110.5. Proposed by Cllr Turner that WPC seek at least one further quotation for the repair and/or replacement of the cemetery bungalow boiler, seconded by Cllr Jacobs, all in favour and Resolved (RR131/09/19)**

**110.6. The clerk advised Cllrs that the Cemetery Management Policy and Burial Acts gave instructions on transfer of rights of exclusive rights of burial.**

Cllr Hodgson to forward parishioner details to the Clerk who will write to them with instructions

**111.19 Date of Next Meetings**

23<sup>rd</sup> October 2019 Parish Council Meeting Community Centre 7.30pm

21.25 pm Chair closed the meeting

## APPENDIX A

## WINKLEIGH PARISH COUNCIL

## SEPTEMBER 2019 FINANCIAL STATEMENT AND MAY BANK RECONILIATION

Meeting date:

25th September 2019

Cash balance

£21,057.49

as of 30/08/2019

| Reserve  | Current | Bungalow |
|----------|---------|----------|
| 10172.99 | 3650.21 | 7234.29  |

## Payments made (pre-authorised) since last meeting 24th July 2019

| Pymt Ref | Bank A/C    | Amount           | Details  | Power             | Expenditure approval Minutes Ref |
|----------|-------------|------------------|--|-------------------|----------------------------------|
| PM063/19 | Curr - DD   | 14.00            | EDF Electricity to Square                      | LGA 1972 s111     | 62.19 RR074/05/19                |
| RC020/19 | Auto Ded    | 44.06            | Pure Lettings Management Fee                   | LGA 1972 .126(1)  | 63.3.5.18 RR060/05/18            |
| PM064/19 | Curr - STO  | 210.00           | Majestic Trees - Cemetery Maintenance          | LGA 1972 214(6)   | 62.19 RR074/05/19                |
| PM065/19 | Curr - STO  | 1034.67          | Clerk Salary July 2019                         | LGA 1972 s112     | 62.19 RR074/05/19                |
| PM066/19 | Curr - STO  | 68.00            | HMRC P4 contributions                          | LGA 1972, s112    | 63.19 RR084/05/19                |
| PM067/19 | Curr - Bacs | 184.00           | Clerk reimbursements July 2019                 | LGA 1972, s112    | 63.19 RR084/05/19                |
| PM068/19 | Curr - Bacs | 68.00            | HMRC P5 income tax Additional payment          | LGA 1972, s112    | 63.19 RR084/05/19                |
| PM069/19 | Curr - Bacs | 73.89            | HMRC P5 contributions                          | LGA 1972, s112    | 63.19 RR084/05/19                |
| PM070/19 | Curr - Bacs | 12.00            | Village Hall Hire 26/6/19                      | LGA 1972 s.111    | 63.19 RR084/05/19                |
| PM071/19 | Res - Bacs  | 127.00           | Village Hall Hire Neighbourhood Plan consult   | Localism Act 2011 | 21.5.7.19 RR023/02/19            |
| PM072/19 | Res - Bacs  | 15.00            | Village Hall Hire Neighbourhood Plan           | Localism Act 2011 | 21.5.7.19 RR023/02/19            |
| PM073/19 | Curr - Bacs | 16.00            | Village Hall Hire 15/5/19                      | LGA 1972 s.111    | 63.19 RR084/05/19                |
| PM074/19 | Bung - Bacs | 22.05            | Alan Jacobs - Cllr reimbursements Kitchen      | LGA 1972 s.140(1) | 98.4.19 RR111/07/19              |
| PM075/19 | Curr - Bacs | 9.90             | Alice Turner - Cllr reimbursements             | LA(MA) Regs 2003  | 63.19 RR084/05/19                |
| PM076/19 | Curr - Bacs | 75.00            | Small Job Co. - Bench repair                   | LA(MP)A 1976 s.19 | 96.3.19 RR108/07/19              |
| PM077/19 | Bung - Bacs | 665.00           | DKD Carpentry - Bungalow Kitchen fitter        | LGA 1972 s.140(1) | 48.3.19 RR082/05/19              |
| PM078/19 | Curr - Bacs | 20.00            | Village Hall Hire - Defib trg and pcm 23-24/6  | LGA 1972 s.111    | 63.19 RR084/05/19                |
| RC024/19 | Auto Ded    | 44.06            | Pure Lettings Management Fee                   | LGA 1972 s.126(1) | 63.3.5.18 RR060/05/18            |
| PM079/19 | Curr - DD   | 14.00            | EDF Electricity to Square                      | LGA 1972 s111     | 62.19 RR074/05/19                |
| PM080/19 | Curr - STO  | 210.00           | Majestic Trees - Cemetery Maintenance          | LGA 1972 s214(6)  | 62.19 RR074/05/19                |
| PM081/19 | Curr - STO  | 1034.67          | Clerk Salary August 2019                       | LGA 1972 s112     | 62.19 RR074/05/19                |
| PM082/19 | Curr - DD   | 35.00            | ICO  | LGA 1972 s.111    | 61.19 RR073/05/19                |
| PM083/19 | Curr - Bacs | 240.00           | PKF Littlejohn (Audit)                         | A&A Regs 2011/817 | 63.19 RR084/05/19                |
| PM084/19 | Curr - Bacs | 18.90            | Alice Turner Mileage claim                     | Localism Act 2011 | 63.19 RR084/05/19                |
| PM085/19 | Curr - Bacs | 44.18            | clerk overtime Aug 2019                        | LGA 1972 s,112    | 63.19 RR084/05/19                |
| PM086/19 | Curr - Bacs | 73.89            | HMRC P6 contributions                          | LGA 1972 s.112    | 63.19 RR084/05/19                |
| PM087/19 | Curr - Bacs | 8.10             | Alice Turner Mileage claim                     | LG(MA) Regs 2003  | 63.19 RR084/05/19                |
| PM088/19 | Curr - Bacs | 444.40           | Hedgerow Print (NP consultation printing)      | Localism Act 2011 | 21.5.6.19 RR022/02/19            |
| PM089/19 | Curr - Bacs | 286.05           | Clerk reimbursements (Stationary/postage/fees) | LGA 1972 s.111    | 63.19 RR084/05/19                |
|          |             | <b>£5,111.82</b> |  |                   |                                  |

## RECEIPTS SINCE LAST PCM 24th July 2019

| Payment ref | Pymt method | Details                                 | Amount  |
|-------------|-------------|---|---------|
| RC016/19    | 100381      | Cemetery Interment Fees Parishioner     | £575.00 |
| RC017/19    | 100381      | Cemetery Interment Fees non-Parishioner | £720.00 |
| RC018/19    | 100382      | Additional Memorial Inscription Fee     | £30.00  |
| RC019/19    | Bacs        | EROB Cemetery Fee                       | £300.00 |
| RC020/19    | Bacs        | Pure Lettings Bungalow rental           | £480.49 |

|          |        |                                 |                  |
|----------|--------|---------------------------------|------------------|
| RC021/19 | Bacs   | Interest Reserve Account July   | £1.86            |
| RC022/19 | Bacs   | Interest Reserve Account August | £1.68            |
| RC023/19 | 100383 | EROB Cemetery Fee               | £220.00          |
| RC024/19 | Bacs   | Pure Lettings Bungalow rental   | £480.49          |
| RC025/19 | 100383 | Interment Fee cemetery          | £360.00          |
|          |        |                                 | <b>£3,169.52</b> |

**Monies held In Reserves Account**

| Reserves Account Balance | Amount   | Details   | WPC CONTINGENCY  |
|--------------------------|----------|---|------------------|
| 10172.99                 | -1000.00 | Earmarked Election accrual                                  |                  |
|                          | -1124.90 | Restricted - NP Grant                                       |                  |
|                          | -140.00  | Restricted - TAP Fund project 2015-16 (booklet re-printing) |                  |
|                          | -219.12  | Restricted - Parish Signage                                 |                  |
|                          | -413.02  | Restricted - P3 Pathways Partnership (Footpath maintenance) |                  |
|                          |          |   | <b>£7,275.95</b> |

**Monies held in Bungalow Account**

| Balance B/Fwd | Amount  | Details                                     | CURRENT BALANCE |
|---------------|---------|---|-----------------|
| 7083.36       |         |   |                 |
|               | 960.98  | Rental income minus letting fees July & Aug |                 |
|               | -22.05  | Kitchen Parts (Cllr Jacobs Expenses)        |                 |
|               | -665.00 | DKD Carpentry - Kitchen fitter              |                 |
|               | -123.00 | Boiler service                              |                 |
|               |         | <b>Bank Balance</b>                         | <b>7234.29</b>  |

**WINKLEIGH PARISH COUNCIL BANK RECONCILIATION  
Reconciliation date 04/09/2019**

|   |          |                             |
|---|----------|-----------------------------|
| Balance per bank statements as at 30th August 2019: | £        | £                           |
| Current Account                                     | 3650.21  |                             |
| Bungalow Account                                    | 7234.29  |                             |
| Reserves Account                                    | 10172.99 |                             |
|   | <hr/>    | 21057.49                    |
| Less: any unrepresented Payments                    |          |                             |
| PM075/19 Alice Turner                               | -9.90    | 21057.49                    |
| Plus: any unrepresented Deposits                    | 0.00     |                             |
|   | <hr/>    | 21047.59                    |
| Net balances as At 30th August 2019                 |          | <hr/> <b>21047.59</b> <hr/> |

**The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:**

**CASH BOOK:**

|   |                             |
|---|-----------------------------|
| Opening Balance 1 April 2019  | 20037.81                    |
| Add: Receipts in the year to date   | 22055.53                    |
| Less: Payments in the year to date  | 21045.75                    |
| Closing balance per cash book [receipts and payments book] as at 30th August 2019 | <hr/> <b>21047.59</b> <hr/> |