

Notes of the Neighbourhood Plan Steering Group: 10 September 2018

Present: Maria Bailey, Clayewater Planning; Adrian Mercer (Chair); Pauline Warner; Penny Griffiths; Tom Radcliffe

Apologies: Angie Findlay; Alice Turner

AM welcomed Maria Bailey (planning consultant) to the meeting. She is advising on the Great Torrington plan. She will be providing written feedback on draft 20.8. She will:

- Work with the group, advising on process and content
- Present the pre submission draft plan to the parish council/facilitate liaison
- Help with pre-submission consultation, particularly facilitating an evening event with the community

Minutes of last meeting

Matters arising:

£5K+ has been received from Locality to cover Maria's work; design work; printing; hedgerow survey

There is still no written feedback from TDC on the 20.8 draft discussed with them on 14 August.

Actions:

PG to take the hedgerow survey forward – DWT has been commissioned. Dates, arrangements, agreeing hedgerows to focus on; local training.

PW to send PG the map of priority hedgerows sent to DWT

AT will write a foreword to the plan and there will be supporting comments from Andrew Cox; Andrew Saywell and Betty Boundy (or her successor)

AM to chase TDC for written feedback on draft text of plan.

Progress on plan

Latest draft has not yet been circulated. A re-draft will be sent round when we have comments from TDC. The implementation section needs to reference the potential for private enterprise to add funds; economic development agencies

Consultation/Outreach: PG presented the mind map. PW has started drafting the consultation statement.

Development boundary issues: leaflet to be finalised and available at the Winkleigh market.

Timetable: Ready for the Parish Council in October – informal meeting facilitated by Maria.

Mapping: Money available in the Locality grant to pay for the parish on line mapping tool. Maria to contact the person using the package for the Torrington plan to see if they would demonstrate the package. .

MB stressed importance of agreeing a timetable for the plan with TDC. MB to send an example from Torrington.

Project related ideas in the draft plan that are not strictly within the scope of the Neighbourhood Plan can be included as an appendix to the plan, as has happened elsewhere.

Action:

Mel Bickell to investigate use of parish on line and follow up the Torrington contact

Maria Bailey to send contact details of the Torrington contact to Mel Bickell; send an example of the plan timetable (as used in the Torridge NP)

Mel to look at dates in the first and second weeks of October for an informal WPC meeting to discuss the draft plan. 3rd of October 7-9pm. **Maria** to do a presentation on the contents.

Signage

Signage group has met. Ideas in principle were accepted – the logo etc. More ideas to be developed through the art group. Ideas to be taken to WPC.

Budgeting

Additional costs include advertising the pre-submission consultation period in the papers.

PG to investigate the walk to school initiatives promoted by Sustrans

DoNM

2pm 4th October at Sports Centre, to follow up on informal WPC meeting and the draft plan contents.