

Note of a meeting of the Neighbourhood Plan group 17 April 2019

Present: Adrian Mercer; Pauline Warner; Angie Findlay

Apologies: Mel Bickell; Penny Griffiths; Alice Turner

1 Update on plan

Historic England have withdrawn their objection on the basis of the amendments proposed to the plan. All outstanding issues with regard to the content are now resolved and we can proceed to pre-submission consultation.

2 Timetable

Printing of the draft plan and summary document can be actioned, and once we have them done the Royal Mail distribution can be actioned. Three weeks are to be allowed for printing (to have documents by May 14th).

The summary document requires the dates for responses to be changed, and the date of the proposed display and public meeting need to be amended (see dates below)(AM). If documents are received by May 14th, consultation will run from 10th June – 29th July. This allows for the lead in time with Royal Mail.

The display will run on Friday 21st; 22nd and 23rd June. Public meeting on Friday 21st (subject to Maria's availability)

Action:

AM to arrange with Frank for the dates in the summary document to be changed to reflect the above.

MB to action the printing of the draft plan and summary document once the date changes have been made.

AM to check Maria Baileys availability for a public meeting on Friday 21st.

MB to check on availability of the village hall or community centre.

3 Consultation

AM confirmed he has the response boxes in storage. Stone has produced some additional photos to illustrate the themes in the plan. Maria has quoted for 4 days work to help with the consultation response. Frank has been asked to quote for making final amendments to plan prior to submission.

Schools consultation: 20 forms have been returned from the primary school and over 100 from Chulmleigh. Collin Gibson has the forms to analyse (by 31st April). 3 primary students submitted a logo. Logos could be displayed at the consultation exhibition.

Action:

MB to place advertisements advising of consultation dates in the newspapers week beginning 3rd June

AM to circulate the photos Stone has taken; **PW** to see if any of them could replace images used in the draft display panels.

MB to source stationery for the display (biros, post it notes, Velcro to attach display panels to boards etc)

PW to get a quote for producing the display material; proofs of the display material to be reviewed prior to the Parish Council meeting on 15th May 6pm.

AF to write to the head teachers at Winkleigh and Chulmleigh to thank them for their participation.

AOB

PG raised the issue of planning applications and making applicants aware the neighbourhood plan was in development. Parish Council could monitor weekly lists and email applicants about the neighbourhood plan and links to further information.

DoNM: 15th May (before Parish Council) 6pm (to review display materials)