

## Note of a meeting of NP working group 16 May 2018

**Present:** Adrian Mercer (Chair); Wendy Mondy; Angie Findlay; Penny Griffiths; Pauline Warner

**1 Apologies:** Mel Bickell; Alice Turner

Membership of group: Important Frank Whitcomb is copied in to all paperwork to maintain his involvement even though he cannot attend meetings.  
PG covering some gaps with outreach work – young farmers, toddlers etc. Need to have a record of the contacts made.  
Potential to add more Parish Councillors.  
It might be possible to recruit more working group members through business survey contacts or through the environment group.

**2 Hamilton Baillie Consultation**

Quote received for printing copies of the HB report

Andrew Saywell has informed DCC officers about the work and the report; WPC to discuss the report and the potential for a meeting with the Highway Authority. There is a need to establish what can be done without the involvement of the Highway Authority, the programming of road re-surfacing etc. Could Winkleigh be a rural traffic management pilot project?

WM has a copy of the informal comments made at the public meeting.  
A summary motion outlining the principles drawn from the HB report is to be put to the next Parish Council meeting.

Art and scarecrow project ideas to slow traffic are being developed. Putting planters on approaches to the village was discussed with the possibility of sponsorship from local businesses.

**3 Neighbourhood Plan**

The draft environment section to be circulated to working group.

Possible Parish Council walkabout and talk to illustrate the draft NP.

**Action** AM to talk to Wendy Oxborough and Kim Melhuish about appraisal of Hollacombe and possible hedge and verge survey. Focus to be on those areas that are vulnerable to development  
PW to do visual appraisal of Hollacombe to complement content of VDS.  
PW to circulate draft environment section to working group.

**4 Housing**

Letter to land owners and landlords still outstanding.  
Local plan policies now have more weight as the local plan is close to adoption. The allocated site may now come forward for development.

**Action** AM to progress letter to land owners and landlords.

**5 CIL and s106**

New Homes Bonus has reduced.

Need to have a clear idea of how we want the s106 money from Townsend Hill spent. WPC list of s106 projects needs to be revisited.

Fencing adjacent to footpath from Elms Meadow needs to go on the list. Signage at entrances to village also needs to be addressed (as part of Gateway project?).

**6 Logo**

MB has suggested we have a Neighbourhood Plan strap line.

Agreed 'ancient roots; future foundations'. Suggestion to be put to the Parish Council for approval.

**7 Finance**

Money needed for:

- Environment survey; Hollacombe appraisal
- Hamilton Baillie – printing and possible representation at a future meeting with DCC
- Logo artwork – link to A level art group at Chulmleigh school?
- Expenses for meeting with DCC

**Action** Adrian to contact Head of Chulmleigh re logo design  
Invoice for Saturday market to be forwarded to Parish Clerk

**8 Business Survey**

**Action** Adrian to prepare precis of Business Survey. A copy to go on the website.

**9 AOB**

A need to update the project plan.

Mel holds the NP library

Next Saturday market – maybe canvas for ideas for roadside artwork (as well as having HB reports available)?

**Action** All to ensure relevant documents are copied to Mel for the library  
AF and PG to man the stall for the June Saturday market and to plan the artwork project.

**10 Date of next meeting**

Wednesday 13<sup>th</sup> June 2pm, Fiona's farm shop (tbc)

**Action** Penny to contact Fiona