

Winkleigh Parish Council.

Notice is hereby given that a meeting of the Parish Council will be held on Wednesday 23rd of March 2022 at 7.30pm at Winkleigh Community Centre.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the public are welcome to attend.

A) PUBLIC PARTICIPATION: Members of the Public – 3 minutes per person, maximum session time 20 minutes Members of the public are invited to speak on issues on this Agenda, raise issues for future consideration, or other matters which the council has some control over during this item.

Members of the public may not speak during other items unless invited to at the Chair's discretion.

B) County Councillor Saywell – to receive report from Devon County Council (DCC).

C) District Councillor Newton – to receive report from Torridge District Council (TDC)

(NB: Members of the public may wish to know why certain contracts are being discussed in PART II and thus not open to direct public scrutiny, this is due to matters of contract law, and also to GDPR regulation as a safeguard for fair practice when considering what party to appoint.)

AGENDA

1.3.22: Welcome: (Chair)

Chair to formally open the Meeting and inform the meeting if an audio recording is being taken.

2.3.22: Apologies for Absence to be received and considered for approval (Chair)

3.3.22: Declaration of Interests (Chair)

Cllrs are invited to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their Register of Interests updated.

4.3.22: Minutes of Previous meetings (Chair) [Draft minutes can be found on the website]

- a) 18/02/22
- b) 23/02/22
- c) 02/03/22

5.3.22: Appointment of Internal Auditor

Cllrs to consider the approval of Alison Marshall as Internal Auditor.

6.3.22: Role of the Clerk (important relevant documents sent to Cllrs)

Cllrs to discuss the role of the Clerk, its duties and position.

7.3.22: Planning

Cllrs to consider and approve a response to Planning Inquiries by TDC, on behalf of WPC.

- d) 1/0082/2021
- e) 1/0156/2022

8.3.22: Request from DCC

Cllrs to discuss a recent request by DCC for feedback concerning the implementation of a 20mph Speed Limit in the vicinity of the local primary school.

9.3.22: Jubilee financing

Cllrs to consider for approval the sum of £785.75 to be spent on the celebrations for the Queen's Platinum Jubilee, Clerk to provide break down of this sum on request.

10.3.22: Financial schedule (Clerk)

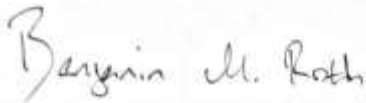
Council to consider for approval the financial schedule as provided by the Clerk

11.3.22: Cllrs Verbal reports not requiring discussion or resolution and future agenda items

Councillors are reminded that this is not an opportunity for debate or decision making

12.3.22: Confidential matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1 (2).

- a) **Resolution required to move the Council into Part II.**
- b) **Cllrs to discuss Confidential Staffing Matters, including delegated authority to council employment committee. (Chair) *contains sensitive information under employment law.***
- c) **Cllrs to discuss contracts for Cemetery Maintenance, Bungalow Maintenance, and Clerk Role.**
- d) **Chair to return the meeting to public session to hear resolutions**



(Locum Clerk to Winkleigh Parish Council) Published: 17th March 2022