

Winkleigh Parish Council.

Notice is hereby given that a meeting of the Parish Council will be held on Wednesday 4th of May 2022 at 7.30pm at Winkleigh Community Centre.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the public are welcome to attend.

A) PUBLIC PARTICIPATION: Members of the Public – 5 minutes per person, maximum session time 20 minutes Members of the public are invited to speak on issues on this Agenda, raise issues for future consideration, or other matters which the council has some control over during this item.

Members of the public may not speak during other items unless invited to at the Chair's discretion.

B) County Councillor Saywell – to receive report from Devon County Council (DCC).

C) District Councillor Newton – to receive report from Torridge District Council (TDC)

Chair to inform the room if an audio recording is being taken to aid in the taking of minutes

AGENDA

1.5.22: Welcome: (Chair)

Chair to formally open the Meeting and inform the meeting if an audio recording is being taken.

2.5.22: Apologies for Absence to be received and considered for approval (Chair)

3.5.22: Declaration of Interests (Chair)

Cllrs are invited to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their Register of Interests updated.

4.5.22: Minutes of Previous meetings (Chair) [Draft minutes can be found on the website]

a) 23/03/22

5.5.22: Appointment of Internal Auditor

Cllrs to consider for retrospective approval of Hania Lee of Lee Accounting as Internal Auditor (due to the previously appointed auditor not being available any longer).

6.5.22: South West Councils (Cllr Findlay)

Cllrs to hear from Cllr Findlay regarding the efficacy of DALC, as opposed to SWC.

7.5.22: Memorial stone repairs

Cllrs to discuss memorial stones fixed back in place by third-parties.

8.5.22: Emergency Plan

Cllrs to discuss the revision of any current Emergency Plan, and the implementation of any new plan.

9.5.22: Standing Orders (relevant info sent to Cllrs)

Cllrs to appoint members of the Council to a working group to revise and renew the Council's standing orders – revisions and renewals to be approved at the next ordinary Council meeting, subject to circumstances. To be approved at the Annual Council Meeting.

10.5.22: Parish verges (Cllr Jacobs)

Cllrs to discuss the matter of verges in the Parish, with regard to what they are to feature.

11.5.22: Clarification over Red House noticeboard and “Tidy Group” (Cllr Maddocks & Clerk)

12.5.22: Grants (Clerk)

Cllrs to receive information concerning the potential for grants in the next year, and to hear from Cllrs on grants to the Sports Centre.

13.5.22: Unity Bank (Relevant info sent to Cllrs)

Cllrs to discuss the switching of banks from their current accounts with NatWest to Unity Bank.

14.5.22: Financial schedule (Clerk)

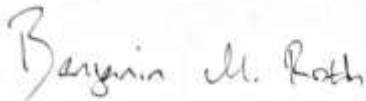
Council to consider for approval the financial schedule as provided by the Clerk

15.5.22: Cllrs Verbal reports not requiring discussion or resolution and future agenda items

Councillors are reminded that this is not an opportunity for debate or decision making

16.5.22: Confidential matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1 (2).

- a) **Resolution required to move the Council into Part II.**
- b) **Cllrs to discuss Confidential Staffing Matters, including delegated authority to council employment committee. (Chair) contains sensitive information under employment law.**
- c) **Cllrs to consider for approval the contract and application submitted by the Locum Clerk for the role of Permanent Clerk, RFO, and Burial Clerk to Winkleigh Parish Council - contains sensitive information under employment law.**
- d) **Chair to return the meeting to public session to hear resolutions**



(Locum Clerk to Winkleigh Parish Council) Published: 27th April 2022