

## ***Winkleigh Parish Council***

### **Notice is hereby given that an Extra-ordinary meeting of the Parish Council will be held on Wednesday 2nd February 2022 at 7.30pm at Winkleigh Community Centre.**

**All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder. Members of the public are welcome to attend.**

#### **Covid-19 Safety Protocol:**

- Please do not attend if you have Covid-19 symptoms or have been told to self-isolate.
- Please respect the personal space of others in attendance and remain seated while the meeting in progress.
- National Covid-19 Guidance can be found online at <https://www.gov.uk/coronavirus>

#### **PUBLIC PARTICIPATION:**

**Members of the Public** – 3 minutes per person, maximum session time 20 minutes Members of the public are invited to speak on issues on this Agenda, raise issues for future consideration, or other matters which the council has some control over during this item. Members of the public may not speak during other items unless invited to at the Chair's discretion.

## **AGENDA**

#### **E1.2.22: Welcome: (Chair)**

Chair to formally open the Meeting and inform the meeting if an audio recording is being taken.

#### **E2.2.22: Apologies for Absence to be received and considered for approval (Chair)**

#### **E3.2.22: Declaration of Interests (Chair)**

Cllrs are invited to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their Register of Interests updated.

#### **E4.2.22: Financial matters**

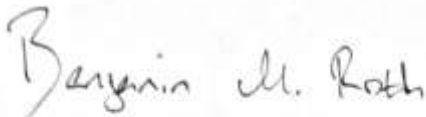
- a) Cllrs to receive the financial schedule for consideration.
- b) Cllrs to consider for approval a membership and incurred costs of the Locum Clerk to the SLCC.
- c) Cllrs to receive and consider for approval updated quote from F.J. Stevens Stonemasons for the cost of repairing and reinstating certain headstones in Winkleigh Cemetery to the sum of £800 + VAT.

#### **E5.2.22: Maintenance contract at the cemetery**

Cllrs to agree specification for maintenance contract and authorise Locum Clerk to advertise the contract for tender.

**E6.2.22: Confidential matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1 (2).**

- a) Resolution required to move the Council into Part II.
- b) Consideration of letter of regret (Cllr Findlay) *contains sensitive information relating to Inspection reports.*
- c) Cllrs to discuss Confidential Staffing Matters. (Chair)
- d) Chair to return the meeting to public session to hear the resolutions.



Benjamin M. Roth

Published: 27/01/2022