

WINKLEIGH PARISH COUNCIL MEETING

Notice and agenda of a meeting

Councillors are Summoned to an Extra-Ordinary Meeting of Winkleigh Parish Council

Wednesday 31st March 2021 at 7.30pm

To be held remotely in accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020

Members of the public wishing to attend the meeting are asked to identify themselves on screen – Any member of the public wishing to remain anonymous will not be permitted to speak during public participation in accordance with our Standing Orders

The meeting will be open for Cllrs to join from 7.10pm and for Members of the public from 7.20pm

[Join Zoom Meeting](#)

Meeting ID: 852 6674 9956

Passcode: 673424

One tap mobile

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PLEASE NOTE THIS MEETING WILL BE RECORDED (VISUAL AND AUDIO) TO FACILITATE MINUTE TAKING

Agenda

35.21 APOLOGIES FOR ABSENCE to be received and considered for approval *(Chair)*

36.21 DECLARATIONS OF INTEREST FROM MEMBERS to be received *(Chair)*

37.21 MINUTES *(Chair)*

To Resolve to approve the minutes of the Parish Council Meeting held remotely on 23rd March 2021 as a true and accurate record

38.21 PUBLIC PERIOD *(Chair)*

with standing order 2(f) a question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given, or the matter placed on the agenda for the next parish council meeting. Only matters raised during public participation that require an answer from the Parish Council will be minuted.

39.21 PLANNING MATTERS

39.1. Planning Applications for Council resolution

39.1.1. DCC/4225/2021 TAWMIX RECYCLING - Poppys Field, Winkleigh Airfield - Retrospective application for a change of use of land from a field to waste processing and storage, including provision of :- a new access; offices/welfare facilities; storage buildings and bays; a weighbridge; septic tank and water storage tanks, and a lorry waiting area and offices/welfare facilities for use in connection with the nearby waste wood recycling facility. Development to be carried out for the installation of a wheel wash, extension of hard surfaced area and infilling of drainage lagoon

39.1.2. 1/0263/2021/FUL Land Adjacent Cross Park, Winkleigh proposed general storage building and associated works – Mr & Mrs Middleton

40.21 REPORTS

40.1. Consultation – Draft Resource and Waste Management Strategy for Devon and Torbay (Doc 014/21)

see link <https://www.devon.gov.uk/haveyoursay/consultations/draft-resource-and-waste-management-strategy-for-devon-and-torbay/> Cllrs are asked to submit their responses to the Chair by 5pm on Monday 29th March so that a response can be collated for presentation at the meeting. The Public Consultation runs from Wednesday 3rd March to Wednesday 14th April, and the responses will help shape how Local Authority Collected Waste is managed in Devon up to 2030.

The new document will present how the 10 councils responsible for waste collection or disposal in Devon, will continue to work with residents to try to reduce the amount of household waste created and continue to ensure that waste is managed in a sustainable and cost-efficient manner.

The last review of Devon's Resource & Waste Management Strategy was in 2013, and since then there has been a range of developments which impact on waste management services. These include changes in national waste policy with the publication of the Government's Resource and Waste Management Strategy in 2018 as well as other waste consultations around a consistent waste collection service, deposit return scheme for drinks containers and an extended producer responsibility scheme for packaging materials. Other impacts include climate change and Brexit.

Consultees are invited to read the draft strategy and then respond to a series of questions on subjects including reducing carbon emissions, food waste, reducing waste, increasing recycling and reuse.

The consultation responses will then be reviewed, and an amended strategy will be presented for final approval to the Devon Authorities Strategic Waste Committee (DASWC) and individual councils this summer, with the intention to publish the final strategy at the end of the year.

40.2. Winkleigh Cemetery Memorial Safety and Inspections (Doc 015/21)

Members to consider approving the Clerk, as Cemetery Manager, plus a councillor if considered appropriate, to attend the "Management of Memorial Inspections workshop" – Okehampton in July 2021 (See agenda document) £185.00 plus VAT for non-members of ICMM

Clerk is also Cemetery Manager for North Tawton Town Council and will seek North Tawton Town Council approval at their meeting on 6th April, to meet 50% of the cost for the Clerk to attend

Budget provision – 2021/22 Cemetery maintenance Budget £500, plus £1735.15 business rate tax relief – Power LACO 1977 as amended 1986 and LGA 1972 s.214(2)

41.21 DATE OF NEXT MEETING

28th April 2021, 7.30pm via zoom

42.21 TO CONSIDER QUOTATIONS RECEIVED FOR DRAIN/CESS PIT MAINTENANCE WORK AT THE CEMETERY BUNGALOW AND GENERAL MAINTENANCE QUOTES TO THE CEMETERY

Motion to Move to Part II – to Exclude the Public to consider quotations due to the disclosure of time sensitive commercial interests of the Council and the persons that have quoted is not in the public interest, for

42.1. the Cemetery Bungalow drains and cess pit/tank work quotes

Budget provision – 2021/22 Bungalow Maintenance/accrual £5402.33, Bungalow Reserves £6,300, General Reserves £7,180, Power – LGA 1972 s.140(1)

Extracts from Financial regulations for Councillor's guidance during discussion:

FR 4.6 No expenditure shall be authorised in relation to any capital project and no contract entered into or tender accepted involving capital expenditure unless the council is satisfied that the necessary funds are available, and the requisite borrowing approval has been obtained.

FR 4.7 All capital works shall be administered in accordance with the council's standing orders and financial regulations relating to contracts.

FR 11.h When it is to enter into a contract of less than £25,000 in value for the supply of goods or materials or for the execution of works or specialist services other than such goods, materials, works or specialist services as are excepted as set out in paragraph (a) the Clerk or RFO shall obtain 3 quotations (priced descriptions of the proposed supply); where the value is below £3,000 and above £100 the Clerk or RFO shall strive to obtain 3 estimates.

Otherwise, Regulation 10.3 above shall apply

42.2. the Cemetery new Notice Board quotes

Budget provision – Cemetery Budget £500 remaining plus £1735.15 business rate tax relief and £250 grant from District Cllr Newton - Power LACO 1977

42.3. Return to public session to hear any resolutions

Alice Turner

Alice Turner, Chair of Winkleigh Parish Clerk,
25th March 2021