

Notice is hereby given that a meeting of Winkleigh Parish Council will be held on Wednesday 27th October 2021 at 7.30pm at Winkleigh Community Centre.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder. Members of the public are welcome to attend.

PUBLIC SESSION I – 3 minutes per person, maximum session time 20 minutes.

- A. Members of the Public
- B. Report From Devon County Council – Cllr Saywell
- C. Report From Torridge District Council – Cllr Newton

AGENDA

95.21 WELCOME: Chair to formally open the Council meeting.

96.21 APOLOGIES FOR ABSENCE to be received and considered for approval

97.21 DECLARATIONS OF INTEREST FROM MEMBERS to be received

98.21 MINUTES TO BE APPROVED

Motion to approve the minutes of the Parish Council Meeting held on 22nd September 2021 as a true and accurate record.

99.21 COUNCIL VACANCIES

99.1. To note that there will be an election to fill 6 Casual Vacancies on Thursday 11th November 2021 the cost to the Parish is expected to be between £4000 and £4500.

99.2. To note that there is one vacancy for co-option.

100.21 FINANCE MATTERS

100.1. Members to discuss and consider approving the financial statement as presented at the meeting.

101.21 Current & New Business (Chair)

101.1. Cemetery Headstones

Cllrs to retrospectively approve remedial action to make safe headstones carried out by F.J Stevens and Son monumental Masons at an approx. cost of £750 + VAT. *Budget: General Reserves*

Cllrs to also consider approval of NAMM inspection to verify overall safety of the Cemetery monuments at a cost of £375. *Budget: General Reserves*

101.2. To retrospectively approve the appointment of Local Government resource centre to carry out the independent review of the decisions taken regarding the Cemetery inspection at a cost of £600+VAT.

101.3. To consider approval of the revised Employment Committee Terms of Reference ([Document available on the Council website](#)).

101.4. To consider arrangements for a Locum Clerk & RFO.

101.5. To consider adding Cllrs Hodgson and Whitehead as signatories on the Council Bank accounts.

102.21 Next Meeting - Wednesday 24th November 2021 7.30pm – Winkleigh Community Centre

PUBLIC SESSION II – 3 minutes per person, maximum session time 10 minutes.

Simon Hodgson

Cllr S. Hodgson (Chair of Winkleigh Parish Council) Published: 21st October 2021