

WINKLEIGH PARISH COUNCIL MEETING

Notice and agenda of a meeting

Councillors are Summoned to a Meeting of Winkleigh Parish Council

Wednesday 25th November 2020 at 7.30pm

To be held remotely in accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020

Members of the public wishing to attend the meeting are asked to identify themselves on screen – Any member of the public wishing to remain anonymous will not be permitted to speak during public participation in accordance with our Standing Orders

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Meeting ID: 856 5830 2250

Passcode: 512068

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PLEASE NOTE THIS MEETING WILL BE RECORDED (VISUAL AND AUDIO) TO FACILITATE MINUTE TAKING AND WILL BE DESTROYED FOLLOWING APPROVAL OF THE MINUTES unless the clerk has received notification that this meeting is subject to a complaint investigation

Agenda

111.20 APOLOGIES FOR ABSENCE to be received and considered for approval (*Chair*)

112.20 DECLARATIONS OF INTEREST FROM MEMBERS to be received (*Chair*)

113.20 GUEST SPEAKER - LIFE ON THE VERGE - Tom Whitlock – Ecologist Devon County Council

114.20 PUBLIC PERIOD (*Chair*)

Time for this session is limited to 20 minutes (3 minutes per person. Each person may only speak once). In accordance with standing order 2(f) a question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given, or the matter placed on the agenda for the next parish council meeting. Only matters raised during public participation that require an answer from the Parish Council will be minuted.

115.20 MINUTES (*Chair*)

To Resolve to approve the minutes of the Parish Council Meeting held remotely on 28th October 2020 as a true and accurate record

To Resolve to approve the minutes of the Extra-Ordinary Parish Council Meeting held remotely on 11th November 2020 as a true and accurate record

115.20 FINANCE

115.1. Annual Internal Audit Review of Effectiveness Report 2019-20 (*Cllrs Findlay/Turner/Jacobs*) (*Doc D073/20*)

Members to consider approval of the annual review carried out in accordance with the Councils Internal audit policy, and to receive recommendation for the appointment of the internal auditor for 2020-21 for council approval

115.2. 2021-22 Budget

Draft Budget to be discussed by Finance Group and presented to full council at the Extra-ordinary Parish Council Meeting on 16th December

115.3. South West Ambulance Service Grant Application

Members to consider the grant application received after closure date, and if they wish to give a grant this financial year or next. (Current Budget Provision – Contingency Budget 2020/21 £470 available) or add to grants

budget 2021/22 payable in May 2021. Power – LGA 1972 s.137 (Donation to a Charity that adds benefits to the Councils inhabitants)

Request is for £15 for a Blood glucose monitor which will go to the Winkleigh Community First responder volunteer, however, any additional funds that you may be able to offer would be greatly appreciated as these funds could be beneficial to the purchase of medical equipment to the surrounding areas that also may be called upon to respond to the people of your parish

115.4. Cemetery bungalow non-repayable rent break criteria (Cllrs Findlay/Turner/Jacobs/Naylor)

To be presented to full council at the Extra-Ordinary Parish Council Meeting on 16th December

115.5. Financial Statement (Docs 074/20) (Clerk)

To receive and approve the financial statement Incorporating bank reconciliation and all payments/receipts since WPC meeting 28th October 2020

116.20 PLANNING MATTERS

116.1. Planning Applications for Council resolution

116.1.1. **1/0915/2020/FUL** Winkleigh Farm, EX19 8EZ, erection of an additional rural workers dwelling

116.1.2. **1/0921/2020/FUL** The Cactus Shop, Caldicott, Winkleigh EX19 8DW, erection of rural workers dwelling

116.1.3. **1/0942/2020/DIS** Devon Plant Services Ltd, Unit 1 Winkleigh Airfield EX19 8DW, Discharge of condition 5 (tree planting and landscaping) of planning permission 1/0093/2017/FULM

116.1.4. **1/0943/2020/FUL** Land at Winkleigh Airfield EX19 8DW, Conversion of derelict buildings to one dwelling

116.1.5. **1/0962/2020/FUL** Phoenix Learning Centre, Little Acorns, Winkleigh, three classroom pods

117.20 REPORTS

117.1. Chair

117.1.1. Village Hall Council representative

Cllr Jacobs has stepped down from this role. Council to appoint another member as Parish Council representative

117.1.2. Co-option Vacancy

One vacancy exists on the council – interested parties should contact the Clerk

117.2. Clerk

117.2.1. Parish Maintenance

Following the asset, cemetery and bungalow annual inspections and Council resolution to obtain quotes to carry out identified asset maintenance, cemetery maintenance and bungalow repairs/maintenance, quotes have been obtained within Councils budget, and in consultation with the Chair, under Clerks Delegated authority all maintenance should be completed by end of December 2020

117.2.2. Footpath Inspections

The allocation to Cllrs of parish footpaths for assessment will be sent out as soon as possible. All inspections must be completed by end of January 2021

117.3. County Cllr Saywell

117.4. District Cllr Newton

117.5. Winkleigh Post Office – possible closure

 (Chair)

Members to consider creation of a crowd-funding page to raise the required £9,600 for 2021/2022 financial year, whilst a working party look at long term funding options going forward. Crowd-funding to run from 30/11/20 to 31/12/2020 and WPC to assess and consider any short-fall contribution at the January pcm prior to approving the precept

117.6. Community Land Trust for Winkleigh

 (Cllr Naylor)

To receive a verbal report to consider actively pursuing an affordable housing project for the Parish

117.7. Traffic Calming Measures for the Parish

 (Traffic Response Team)

To receive a verbal report from the zoom meeting held with Neighbourhood Highways Officers and Cllr Saywell on 4th November

117.8. COVID 19

 (Cllr Findlay)

To receive a verbal report on Parish Response

117.9. Cllr Verbal reports not requiring a discussion

No Decisions to be made during this item. The business to be transacted can only lawfully be that of which notice has been given on the agenda

118.20 DATE OF NEXT MEETING

16th December 2020, 7.30pm Extra-Ordinary PCM

Clerk/RFO to Council: Melanie Bickell, Lower Itton, Spreyton EX17 5BB

Winkleighpc1@btconnect.com

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Members to resolve to bring forward the January 27th January 2021 meeting to 20th January 2021 to enable a precept decision to be made prior to TDC deadline. Alternative is to call an extra-ordinary parish council meeting

119.20 To Consider Tenders received for grass cutting contract 2021/22

119.1. Exclusion of the public (Public Bodies (Admission to Meetings) Act 1960 s.1(2))

To resolve that the public be excluded to consider tenders for grass cutting contract due to the disclosure of the time sensitive commercial interests of the council and the persons that have tendered is not in the public interest

119.2. Tenders/quotes to be opened and discussed

119.3. Return to public session to hear any resolutions

119.4. To resolve to appoint grass cutting contractor for 2021/22



Melanie Bickell

Winkleigh Parish Clerk

19th November 2020