

WINKLEIGH PARISH COUNCIL MEETING

Notice and agenda of a meeting
Councillors are Summoned to a Meeting of Winkleigh Parish Council
Wednesday 20th January 2021 at 7.30pm

To be held remotely in accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020

Members of the public wishing to attend the meeting are asked to identify themselves on screen – Any member of the public wishing to remain anonymous will not be permitted to speak during public participation in accordance with our Standing Orders

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Meeting ID: 819 0372 5920

Passcode: 449834

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PLEASE NOTE THIS MEETING WILL BE RECORDED (VISUAL AND AUDIO) TO FACILITATE MINUTE TAKING

Agenda

- 1.21 APOLOGIES FOR ABSENCE** to be received and considered for approval (*Chair*)
- 2.21 DECLARATIONS OF INTEREST FROM MEMBERS** to be received (*Chair*)
- 3.21 PUBLIC PERIOD** (*Chair*)
with standing order 2(f) a question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given, or the matter placed on the agenda for the next parish council meeting. Only matters raised during public participation that require an answer from the Parish Council will be minuted.
- 4.21 MINUTES** (*Chair*)
To Resolve to approve the minutes of the Extra-Ordinary Parish Council Meeting held remotely on 16th December 2020 as a true and accurate record
- 5.21 FINANCE**
- 5.1. 2021-22 Budget** (*RFO/Finance Group*) (*Doc 001/21*)
Draft Budget to be presented to full council for discussion.
- 5.1.1. Members to resolve to approve 2021/22 Budget**
- 5.1.2. Members to resolve to approve 2021/22 precept**
- 5.2. Financial Statements** (*Doc 002/2a/21*) (*Clerk*)
To receive and approve the financial statement for December and January Incorporating bank reconciliation and all payments/receipts since WPC meeting 25th November 2020, and 3rd quarter budget report for 2020/21
- 6.21 PLANNING MATTERS**
- 6.1. Planning Applications for Council resolution**
- 6.1.1. 1/0613/2020/REMM** Reserved matters application for layout, appearance, landscaping and scale for construction of 70 dwellings pursuant to permission 1/0346/2017/OUTM, Former Kingsley Plastics Western Barn Hatherleigh Road Winkleigh EX19 8AP
- 6.1.2. 1/0023/2021/LBC** Creation of small doorway into an existing partition wall to connect two bedrooms and alterations to existing mezzanine for creation of third bedroom, East Sedgetts, Farmer Franks Lane, Winkleigh EX19 8JQ
- 7.21 REPORTS**
- 7.1. Chair**
- 7.1.1. Bus Stop A3124** – update on remedial colour change

- 7.1.2. Councillor Training Courses** – Cllrs to contact Clerk if they wish to attend any courses, list has been circulated by the clerk
- 7.1.3. Footpath Inspections** - Cllrs to ensure their allocated footpath inspections are carried out by end of January and returns submitted to the clerk by 5th February for the annual return to be submitted to Public Rights of Way Officer under the P3 Agreement signed by WPC
- 7.1.4. Clerks Hours** – in order to reduce overtime and to cover evening meetings, the Clerk will work 5 hours flexible on Wednesdays and will work 10am-3pm Mondays and Thursdays with immediate effect
- 7.2. County Cllr Saywell**
- 7.3. District Cllr Newton**
- 7.4. Winkleigh Post office**
- 7.4.1. Informal business consultation** on the future of Winkleigh Post Office - update (Cllrs Radcliffe & Brown) (Doc 003/21)
- 7.4.2. Formal lines of Communication.** Members to agree if they wish the working group to open formal lines of communication with the Postmaster with regards to the short- and long-term future of Winkleigh Post Office
- 7.5. Disabled Parking bay and Double Yellow Lines, The Square Winkleigh** (Chair) (Doc 004/21)
Members to confirm and resolve that the sketch drawing (agenda document) shows the correct extent of the yellow lines the parish wish to be considered, Highways will then add the parish request to a list of other parking restriction requests in the Torrington Rural area, the parking restriction is then considered at the Highways and Traffic Orders Committee (HATOC) usually around March time where it will get discussed and considered (some discussion may take place that the parking restriction is in a rural area so will not get lots of enforcement). If HATOC agree the parking restriction is then consulted on so notices go up on a streetlight nearby where the public can object or approve. If the parking restriction gets no objections, then the traffic team will organise for the lines to be painted. If the parking restriction receives objections, then It goes back to the HATOC who will discuss the proposal and decide to proceed or not with the parking restrictions. The traffic team will then organise for the lines to be painted if approved at HATOC
- 7.6. Draft Interim Devon Carbon Plan Consultation** (Chair) (Docs 005/5a/5b/21)
Members to consider Parish Council response to the draft carbon plan consultation (Doc 005 – 363 pages). Docs 5a and 5b are a precis which councillors may find helpful when considering their response to the DCC survey. (Closing date 15th February)
This Interim Devon Carbon Plan has been written for the Devon Climate Emergency Response Group, on behalf of the people of Devon, by the Net-Zero Task Force with support from the secretariat, provided by Devon County Council. The partnership remains committed to taking a lead in the response to climate change, through our collective action, innovation and influence. We are, therefore, delighted to introduce the consultation draft of the Interim Devon Carbon Plan, produced at our invitation by the Net-Zero Task Force, who have generously volunteered their time and expertise. This Plan shows how we can deliver collectively on our ambition for a net-zero Devon
- 7.7. Torrington Area Advisory Group – Winkleigh representatives** (Chair)
Cllrs Turner and Jacobs are current representatives of WPC. Members to consider Cllr Findlay to become an additional representative
- 7.8. Parish Gateway Signage** (Cllr Mercer) (Docs 005/5a/5b/21)
Comments on the general proposal are sought from Councillors, and specific feedback on the design options are sought. Assuming Councillors are content with a single image on the Winkleigh signage, and the single image on the Hollocombe signs, members to determine which ones would they prefer. Councillors to resolve if they are happy for DCC to proceed with further design work with a view to installation of the signs in 2021?
- 7.9. COVID 19** (Cllr Findlay)
WPC will be supporting our Parishioners, if requested, with paid transport (via volunteers), to receive the vaccine. Due to the risk to volunteers, PPE must be worn at all times by volunteers and parishioners. Any volunteers requesting PPE equipment and any parishioner requesting transport to contact the Clerk 01837 89095, winkleighpc1@btconnect.com or Covid Co-ordinator (Cllr Findlay), 01837 682616, wpcovid19@outlook.com (Covid19 Grant fund, s1.37 LGA 1972, Social Welfare)
- 7.10. Cllr Verbal reports not requiring a discussion**
No Decisions to be made during this item. The business to be transacted can only lawfully be that of which notice has been given on the agenda

8.21 DATE OF NEXT MEETING

24th February 2021, 7.30pm PCM



Melanie Bickell, Winkleigh Parish Clerk, 14th January 2021