

WINKLEIGH PARISH COUNCIL MEETING

Notice and agenda of a meeting
Councillors are Summoned to a Meeting of Winkleigh Parish Council
Tuesday 23rd March 2021 at 7.30pm

To be held remotely in accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020

Members of the public wishing to attend the meeting are asked to identify themselves on screen – Any member of the public wishing to remain anonymous will not be permitted to speak during public participation in accordance with our Standing Orders

The meeting will be open for Cllrs to join from 7.10pm and for Members of the public from 7.20pm

[Join Zoom Meeting](#)

Meeting ID: 895 1806 8261

Passcode: 688906

One tap mobile

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PLEASE NOTE THIS MEETING WILL BE RECORDED (VISUAL AND AUDIO) TO FACILITATE MINUTE TAKING

Agenda

- 23.21 APOLOGIES FOR ABSENCE** to be received and considered for approval *(Chair)*
- 24.21 DECLARATIONS OF INTEREST FROM MEMBERS** to be received *(Chair)*
- 25.21 WINKLEIGH WORK HUB** - Hamish Cameron, Economic Development Project Officer (Guest Speaker)
Update on the business model and renting criteria. To receive and answer questions from Cllrs and at Chairs discretion, members of the public
- 26.21 HOW TO USE AND APPLY THE NEIGHBOURHOOD PLAN** – Pauline Warner & Penny Griffiths (Guest Speakers)
To receive and answer questions from Cllrs and at Chairs discretion, members of the public
- 27.21 PUBLIC PERIOD** *(Chair)*
with standing order 2(f) a question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given, or the matter placed on the agenda for the next parish council meeting. Only matters raised during public participation that require an answer from the Parish Council will be minuted.
- 28.21 MINUTES** *(Chair)*
To Resolve to approve the minutes of the Parish Council Meeting held remotely on 20th January 2021 as a true and accurate record
To Resolve to approve the minutes of the Parish Council Meeting held remotely on 24th February 2021 as a true and accurate record
- 29.21 FINANCE**
- 29.1. Budget year to date** *(Doc 011/21) (Clerk)*
Members to receive budget report and agree virement and expenditures prior to yearend if applicable
- 29.2. Financial Statements** *(Doc 012/21) (Clerk)*
To receive and approve the financial statement for March Incorporating bank reconciliation and all payments/receipts since WPC meeting 24th February 2021
- 30.21 WINKLEIGH PARISH NEIGHBOURHOOD PLAN**
- 30.1. Copyright and recognition for images used in the final NP approved document**
Members to consider approving an addendum to the finalised Neighbourhood Plan, to give an acknowledgement and credit to Cllr Naylor for the images he provided for the Neighbourhood plan document. If approved the

document will need to be amended by G5 Design and re-printed for the referendum, approximate cost £700.00 (Localism Act 2011, Budget provision – None – consider virement from other budgets – RFO to advise at the meeting if applicable)

30.2. Winkleigh Parish Neighbourhood Plan Referendum For information only

TDC Elections office are still considering if it is appropriate to hold the NP referendum at the same time as the local elections on 6th May 2021. The Council will be notified once a decision is made.

31.21 PLANNING MATTERS

31.1. Planning Applications for Council resolution

31.1.1. DCC/4225/2021 TAWMIX RECYCLING - Poppys Field, Winkleigh Airfield - Retrospective application for a change of use of land from a field to waste processing and storage, including provision of :- a new access; offices/welfare facilities; storage buildings and bays; a weighbridge; septic tank and water storage tanks, and a lorry waiting area and offices/welfare facilities for use in connection with the nearby waste wood recycling facility. Development to be carried out for the installation of a wheel wash, extension of hard surfaced area and infilling of drainage lagoon

31.1.2. 1/0912/2021/CPE Loosedon Lodge Winkleigh Devon EX19 8HA Certificate of Existing Lawful use for use of Land as Domestic garden.

31.1.3. 1/0283/2021/FUL 10 East Park Close, Winkleigh EX19 8LG Single storey rear extension

32.21 REPORTS

32.1. Chair

32.1.1. Consultation – National Planning Policy Framework proposed changes to national planning rules in England (Doc 013/21)

The Government has announced a raft of proposed changes to national planning rules in England. These include requiring that at least 10% of new homes in major housing developments should be affordable, tightening the rules about building isolated homes in the open countryside; greater protection for trees and historic statues and plaques; clarifying that neighbourhood plans can allocate large sites and new transport tests and requirements. Consultation closing date 27th March 2021 – defer to March pcm

[National Planning Policy Framework and National Model Design Code: consultation proposals - GOV.UK](https://www.gov.uk/government/consultations/national-planning-policy-framework-and-national-model-design-code) (www.gov.uk)

32.1.2. Consultation – Draft Resource and Waste Management Strategy for Devon and Torbay (Doc 014/21)

see link <https://www.devon.gov.uk/haveyoursay/consultations/draft-resource-and-waste-management-strategy-for-devon-and-torbay/>. You are invited to reply on behalf of your council. The Public Consultation runs from Wednesday 3rd March to Wednesday 14th April, and the responses will help shape how Local Authority Collected Waste is managed in Devon up to 2030.

The new document will present how the 10 councils responsible for waste collection or disposal in Devon, will continue to work with residents to try to reduce the amount of household waste created and continue to ensure that waste is managed in a sustainable and cost-efficient manner.

The last review of Devon's Resource & Waste Management Strategy was in 2013, and since then there has been a range of developments which impact on waste management services. These include changes in national waste policy with the publication of the Government's Resource and Waste Management Strategy in 2018 as well as other waste consultations around a consistent waste collection service, deposit return scheme for drinks containers and an extended producer responsibility scheme for packaging materials. Other impacts include climate change and Brexit.

Consultees are invited to read the draft strategy and then respond to a series of questions on subjects including reducing carbon emissions, food waste, reducing waste, increasing recycling and reuse.

The consultation responses will then be reviewed, and an amended strategy will be presented for final approval to the Devon Authorities Strategic Waste Committee (DASWC) and individual councils this summer, with the intention to publish the final strategy at the end of the year.

32.1.3. New office chair for Clerk

Cllr Turner proposes that WPC retrospectively approve the purchase of an office chair for the Clerk, the cost of £184.00 plus VAT to be shared with South Tawton Parish Council, amounting to £92.00 plus VAT. (*Budget provision – asset purchase, power, LGA 1972 s.111*)

32.2. Clerk

32.2.1. Additional Parish Defibrillators

Update on arrangements to install defibrillator on wall of Wallingbrook Surgery, Winkleigh. WPC to thank, on behalf of the Parish, Kevin Down, Kingsley Plastics who paid for the purchase of the 4 year agreement with SWAST

32.3. County Cllr Saywell

32.4. District Cllr Newton

32.5. Winkleigh Cemetery (*Cemetery Working group*)

32.5.1. Health and Safety Inspection

To present a report to council with recommendations regarding memorial stability measures and ground level risks - *Budget provision – Cemetery Budget £500 remaining plus £1735.15 business rate tax relief – Power LACO 1977*

32.6. COVID 19 (*Cllr Findlay*)

WPC will be supporting our Parishioners, if requested, with paid transport (via volunteers), to receive the vaccine. Due to the risk to volunteers, PPE must be worn at all times by volunteers and parishioners. Any volunteers requesting PPE equipment and any parishioner requesting transport to contact the Clerk 01837 89095, winkleighpc1@btconnect.com or Covid Co-ordinator (Cllr Findlay), 01837 682616, wpccovid19@outlook.com (*Covid19 Grant fund, s1.37 LGA 1972, Social Welfare*)

32.7. Cllr Verbal reports not requiring a discussion

No Decisions to be made during this item. The business to be transacted can only lawfully be that of which notice has been given on the agenda

33.21 DATE OF NEXT MEETING

28th April 2021, 7.30pm via zoom

34.21 TO CONSIDER QUOTATIONS RECEIVED FOR DRAIN/CESS PIT MAINTENANCE WORK AT THE CEMETERY BUNGALOW AND GENERAL MAINTENANCE QUOTES TO THE CEMETERY

Motion to Move to Part II – to Exclude the Public to consider quotations due to the disclosure of time sensitive commercial interests of the Council and the persons that have quoted is not in the public interest, for

34.1. the Cemetery Bungalow drains and cess pit work quotes

Budget provision - Bungalow Maintenance £350, Bungalow Reserves £6,300, General Reserves £7,180, Power – LGA 1972 s.140(1)

34.2. the Cemetery grave and memorial maintenance quotes

Budget provision – Cemetery Budget £500 remaining plus £1735.15 business rate tax relief and £250 grant from District Cllr Newton - Power LACO 1977

34.3. the Cemetery new Notice Board quotes

Budget provision – Cemetery Budget £500 remaining plus £1735.15 business rate tax relief and £250 grant from District Cllr Newton - Power LACO 1977

34.4. Return to public session to hear any resolutions



Melanie Bickell, Winkleigh Parish Clerk,

17th March 2021