

DRAFT: WINKLEIGH PARISH COUNCIL

Minutes of the Annual Parish Council meeting held on the 18th of May 2022 at Winkleigh Community Centre at 7.30pm

Cllrs Present: Phillips, Turner, Hodgson, Findlay, Jacobs, Goldsworthy, Naylor, Bayley

A1.5.22: Election of the Chair

Cllr Phillips as outgoing Chair invited nominations for the position of Chair. Cllr Hodgson nominated Cllr Phillips to be Chairperson, seconded by Cllr Jacobs. Cllr Phillips accepted the nomination. No other nominations received. Seven in favour, One against. *RESOLVED RR011/22.*

A2.5.22: Election of Vice-Chair

Cllr Jacobs nominated himself for the role of Vice-Chair, seconded by Cllr Goldsworthy. No other nominations received. All in Favour. *RESOLVED RR012/22.*

A3.5.22: Welcome (Chair)

Cllr Phillips, as the continuing Chair, gratefully received his appointment, and welcomed everyone to the meeting.

A4.5.22: Apologies for Absence to be received and considered for approval (Chair)

Apologies were received from Cllrs Whitehead and Maddocks.

A5.5.22: Declaration of Interests (Chair)

None at this time.

A6.5.22: WPC Governance Policies Annual Review

The Council chose to defer for revision all WPC Governance Policies until a later date.

A7.5.22: Scheme of Delegation

The Council chose to defer for revision the Scheme of Delegation until a later date.

A8.5.22: Terms of Reference and Committee Membership

The Council chose to defer for revision both of these documents until a later date.

A9.5.22: Working Groups Roles, Responsibilities, and Membership

The following Cllrs will be representing the following Internal Working Groups:

Finance & Audit Group – Jacobs, Turner, Findlay, and Phillips.

Asset & Asset Maintenance Group – Jacobs.

Bungalow Group – Jacobs, Findlay, Naylor, and Phillips.

Tidy Group – Jacobs, and Naylor.

Emergency Plan Group – Goldsworthy, Findlay, Naylor, Phillips, and Turner.

Standing Order Group – All Cllrs.

Cemetery Grounds Group – Hodgson.

The following external groups will be represented by the following Cllrs on the Council:

Planning Group – Goldsworthy and Findlay.
Community Centre Reps – Jacobs and Findlay.
Village Hall Rep – Whitehead.
Sports Centre Reps – Goldsworthy.
School Reps – Findlay and Phillips.
YPC Rep – Vacant.
PCO – Turner.
Torrington Area Advisory Group – Turner and Jacobs.
Winkleigh Fair – Phillips.

Cllr Jacobs proposed all these memberships be approved for this coming year, seconded Cllr Phillips. All in Favour. *RESOLVED RR013/22.*

A10.5.22: Council Annual Insurance Review

Cllr Hodgson proposed the Council accept BHIB's insurance continuance quote of £823.07, seconded Cllr Turner. This motion was rejected.

Cllr Jacobs proposed the Clerk be authorised to spend this amount in searching for a better quote, or in the event of this search yielding no results, spending this amount in renewing with BHIB. Seconded Cllr Findlay. All in Favour. *RESOLVED RR014/22.*

A11.5.22: Banking Review

The Council discussed the various pros and cons of switching banks, and were advised that Unity Bank has more efficient signatory systems.

Cllr Phillips proposed the Council move banks from NatWest Plc to Unity Bank, seconded Cllr Turner. All in Favour. *RESOLVED RR015/22.*

A12.5.22: Financial Matters

Cllr Hodgson proposed the Council accept the Financial Schedule and authorise all payments, Seconded Cllr Phillips. Seven in Favour, One Against. *RESOLVED RR016/22.*

A13.5.22: Meeting Dates 2022-23

Cllrs agreed to continue holding ordinary meetings on the fourth Wednesday of each month, subject to alteration. And to hold the Council's holiday from ordinary meetings in July.

A14.5.22: Review of Asset Register

The Council decided to defer this review until a later date.

A15.5.22: Review of General Council Procedures

Cllr Findlay proposed the Council review the first two sections of the Data Protection Obligations, seconded Cllr Jacobs. All in Favour. *RESOLVED RR017/22.*

All other documents in this section were deferred for a later date.

A16.5.22: Other Reviews

The Council deferred documents in this section for review at a later date.

A17.5.22: Confidential matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1 (2)

Cllr Turner proposed the Council move into PART II, seconded Cllr Hodgson. All in Favour.
RESOLVED RR018/22.

Following various discussions, the Chair returned the meeting to public session, but there being no further propositions to be made, he closed the meeting.