

# WINKLEIGH PARISH COUNCIL EXTRA-ORDINARY MEETING

held remotely online via Zoom on WEDNESDAY 6<sup>th</sup> May 2020 7.30pm

## MINUTES

**PRESENT:** Cllr Turner (Chair), Cllr Findlay, Cllr Hodgson, Cllr Naylor, Cllr Bayley, Cllr Jacobs, Cllr Mercer, Clerk – Mrs Melanie Bickell

**ALSO PRESENT:** County Cllr Saywell, District Cllr Newton, 2 members of public  
Cllr Hipkiss unable to join remotely due to technical issues

### 36.20 APOLOGIES FOR ABSENCE

None received

### 37.20 DECLARATIONS OF INTEREST FROM MEMBERS

None received

### 38.20 PUBLIC PARTICIPATION

### 39.20 MINUTES

Cllr Turner moved to approve the minutes of the Parish Council Meeting held on 26<sup>th</sup> February 2020 as a true and accurate record, seconded by Cllr Findlay, all in favour and **Resolved** (RR026/05/20)

### 40.20 PROCEDURAL MATTERS

#### 40.1. Revised Standing Orders (Doc 015/20)

Cllr Turner moved to approve and adopt revised Standing Orders as presented in the agenda document, seconded by Cllr Findlay, all in favour and **Resolved** (RR027/05/20)

#### 40.2. Supplementary Standing Orders (Doc 019/20)

Cllr Turner moved to approve and adopt supplementary Standing Orders to meet the statutory requirements for the holding of remote meetings, and this lasts until May 7<sup>th</sup>, 2021 or the repeal of legislation whichever is the earlier, seconded by Cllr Findlay, all in favour and **Resolved** (RR028/05/20)

#### 40.3. Revised Financial Regulations (Doc D016/20)

Cllr Turner moved to approve and adopt revised Financial Regulations as presented in the agenda document, seconded by Cllr Hodgson, all in favour and **Resolved** (RR029/05/20)

#### 40.4. Emergency Delegation To Clerk (Doc D011/20)

Cllr Turner moved to approve delegating all statutory powers and functions (except those prohibited under LGA 1972 s.101) to the clerk as Proper Officer to ensure the council continues to function, seconded by Cllr Jacobs, all in favour and **Resolved** (RR030/05/20)

*(LGA 1972 s.101 –prohibited statutory functions – Precept, borrowing money, approving the annual accounts, considering an auditor’s report, satisfying criteria for GPC, code of conduct adoption/revision) A delegation to Proper Officer means they are performing the council’s statutory powers or functions on the council’s behalf. Legal responsibility for the performance of the statutory powers and functions of the local council remains with the council.*

### 41.20 PLANNING MATTERS

41.1. **Application 1/0280/2020/FUL** Forthglade Ltd Part retrospective application for extension to approved roof cover building and extension to existing adjacent industrial building - Bellinster Industrial Estate Winkleigh Devon Councillors attended site visits on 5<sup>th</sup> May in 2 groups at different times and ensured social distancing was adhered to.

Cllr Naylor moved to support the application with the caveats that the Winkleigh Neighbourhood Plan desires to support the local economy and protect employment in a sustainable way. Torridge Local Plan Policy DM02 with regards to Environmental Protection, which safeguards against pollution and environmental impact. The Environmental impact of the existing use of the site with regards to noise, smell etc. The need to enforce the current environmental licensing of the site. The need for TDC to ensure the Environment Agency is engaged in the application before a decision is made. The opportunity that could be taken to regulate the site more effectively through the current application. Aside from the environmental permitting, the 2019 application did not put any operating times in the planning conditions. The Agent’s covering letter makes reference to operating hours between 0600-2200 Monday to Friday, and 0700-1400 on Saturdays, although during the Parish Council site visit, the

applicant stated the operation would be operating for 24 hours, which could impact on any nearby residents, but the new planning application could offer a chance to formalise the working hours. Seconded by Cllr Jacobs, all in favour and **Resolved** (RR031/05/20)

**41.2. Application 1/0226/2020/FUL** Mr Paul Conibere Demolition of two barns and erection of four dwellings - Smythen Farm Hollocombe Chulmleigh Devon EX18 7QD

Cllr Findlay moved to not support this application because it is strongly felt that a barn conversion which was previously approved should be proceeded with and not demolition and erection of new dwellings in the open countryside. Winkleigh Neighbourhood Plan Policy ENV4 - There is no reference to any local building style. The access for the property requires 8 carparking spaces and raises access issues. Local Plan Policy DM05 brings into question the size of the development and as there are no scaled drawings accompanying the application, the parish council is concerned that this development exceeds the 465sqm permitted under the Town and Country Planning Act. Local Plan Policy DM08 brings into question the environmental impact. The landowner has already taken down hedgerow without permission and demolished sheds without protecting and preserving the wildlife. Seconded by Cllr Hodgson, all in favour and **Resolved** (RR032/05/20)

**42.20 COVID19 RESPONSE**

Cllr Findlay reported that the community response team had recruited 55 volunteers and have helped over 40 parishioners in some capacity and would like to receive any suggestions of what more could be done and evaluation of current procedures. The Clerk reported that some of the Covid19 grant and donation monies currently received would be used as a Winkleigh Solidarity Fund to deliver some enduring benefit for the community that would benefit the many rather than the few by supporting and sustaining vital community assets working to service the community. Monies will also be held to ensure there are sufficient funds to contribute for ongoing projects and services

Meeting closed 20.08pm